

**BAYSHORE BEACH CLUB, INC.
BOARD OF DIRECTORS MEETING**

Saturday, November 19, 2022 Agenda

Quorum

		Attending	Absent
Kenn Apel, President	Division 1	_____	_____
Kate Guptill, Director	Division 1	_____	_____
Steve Sager, Director	Division 3	_____	_____
Tom Hurt, Vice President	Division 4	_____	_____
Carolyn Gardner, Corporate Secretary	Division 5	_____	_____
Storr Nelson, Director	Division 5	_____	_____
Vivian Løjborg Mills, Director	Division 6	_____	_____
William Nightingale, Director	Division 7	_____	_____
Michael Vest, Director	Division 7	_____	_____

Approval of Minutes of October 15, 2022 Board Meeting

Good News

Members' Comment: Agenda Item Comments

Reports

- A. Financial report:** Carolyn Gardner, Secretary/Treasurer; **Report submitted**
- B. Facilities:** Bob Tunison, Facility Manager, **Report submitted**
- C. Committees**
 - a. Planning:** Michael Vest, Liaison; **Report Submitted**
 - Requested action
 - Recommended \$500 fine for illegal fireworks
 - b. Long Range Reserve & Physical Assets:** Tom Hurt, Liaison, **No Report**
 - c. Safety:** Chair Karen Fitzgerald, Steve Sager, Liaison; **No Report**
 - d. Policies and Procedures:** Chair Debbie White, Storr Nelson, Liaison; **Report Submitted**
 - e. Social:** Chair Roger Smith, Vivian Løjborg Mills, Liaison; **Report Submitted**
 - f. Communications:** Kenn Apel, Liaison; **Report Submitted**
 - g. Budget/Finance:** Chair Mary Lou Morris, Carolyn Gardner, Liaison; **No Report**
 - h. Canal:** Chair Karin Couch, William Nightingale, Liaison; **No Report**
- D. Task Forces**
 - a. Beach Access Task Force:** **No Report**
 - b. Task Force for non-discriminatory language changes in founding documents:** **No Report**
 - c. Bylaws Task Force:** **No Report**
- E. Motion to accept all reports for minutes**

Unfinished Business

- A. Artisans' Group update**
- B. Update on capital projects**
 - Mackey Park

- ADA compliant remodel plan for the clubhouse
- C. Appeal of BOD fine for failure to follow C&Rs
- D. Ongoing annual sand maintenance agreement for beach accesses

New Business

- A. Bayshore tax code status
- B. Member Agenda Items
- C. Other

Member Comments

Executive Session

Adjournment

Zoom link for Bayshore Board of Directors Meeting

Time: Nov 19, 2022 01:00 PM Pacific Time (US and Canada)

Join Zoom Meeting

[https://us06web.zoom.us/j/89849262766?pwd=Mk0xQWFYVysxNXVmajJMMXpISUxZU**T09**](https://us06web.zoom.us/j/89849262766?pwd=Mk0xQWFYVysxNXVmajJMMXpISUxZUT09)

Meeting ID: 898 4926 2766

Passcode: 453529

BAYSHORE BEACH CLUB, INC.

MONTHLY REPORT TO BOARD

October 31, 2022

As of October 31, 2022, the 2021 Operating fund balance is \$130,998.46 (58,430 is earmarked as reserve funds to transfer for special projects)

As of October 31, 2022, the 2022 Operating fund balance was \$25,665.04

As of October 31, 2022, the 2023 Operating fund balance was \$131,141.56

As of October 31, 2022, the Long Term reserve fund balance is \$369,641.24

Accounts receivable balance as of October 31, 2022 is \$ 30,235.34

Contingency Fund balance as of October 31, 2022 is \$19,000

Current Liabilities including accounts payable and payroll related items total \$ 5599.27 as of October 31, 2022.

There were 5 property transfers in October.

The financial reports are prepared by:

Carolyn Gardner
Corporate Secretary
Board member from district 5

Planning Committee Report to the Board of Directors, November 9, 2022

- 1) Date report submitted: November 9, 2022. Report covers October 5 – November 9, 2022
- 2) Planning Committee & Membership Update
 - a) Planning Committee continues to meet on Tuesdays from 9-11AM in the office
 - b) The committee has met each Tuesday since last BOD meeting (10/11, 10/18, 10/25, 11/1, 11/8)
 - c) **Mark Mugnai has resigned from the PC due to conflicts with a new part time job. We thank Mark for his service to the Planning Committee!**
 - d) Potential new member express interest in shadowing Planning Committee but has not shown up to meeting yet
- 3) Since last report:
 - a) PC is continuing to clean up Construction & Violations Log, committee email inbox, and old files
 - i) 92 active construction files (85 approved, 7 pending)
 - ii) 41 active complaint files
 - b) New Construction:
 - i) New Construction: 1 approved, 1 new application pending more information
 - ii) Height Variance package sent for 1601 NW Bayshore Drive
 - c) Projects: (approved/submitted)
 - i) Fence – 1/1
 - ii) Rear Yard Shade – 1/1
 - iii) Backup Generator (for Pioneer Telephone) – 1/1
 - d) Permits:
 - i) RV – 2
 - ii) Boat – 1
 - e) Complaints filed:
 - i) Trees – 1
 - ii) Lights – 1
 - iii) Noxious Plants – 1
 - iv) Construction Trespass – 1
 - v) Not C&R violations – 5
 - f) Complaint Letters Sent
 - i) Informational – 1 (missing carport/garage for manufactured home: 1)
 - ii) Notice of Violation – 0
 - iii) Notice of Fine – 1 (Fireworks)
 - iv) Refer to Board of Directors for Fine – 1 (Fireworks)
 - g) Complaints Resolved – 4
 - h) One thank you letter!

Planning Committee would like to remind members to let the office or Planning Committee know when projects are complete so we can close out files

Actions for BOD meeting:

- 1. Planning Committee recommends \$500 fine for illegal fireworks**

Submitted by Bayshore Planning Committee: Becky Hanken, Jeri Reinhart, Mike Vest (BOD Liaison), Paul Williams (Chair)

Meeting: October 19, 2022 (7:00 to 7:45 pm) Next meeting - Zoom – TBD

Attendance: Storr Nelson (Board Liaison), Debbie White (Chair) & Gary Brown - Excused: Elaine Ferguson & Kathi Lenz

October's BoD meeting updates

One of five submitted final drafts were approved: Nominating Committee revisions

There was a long list of questions and revisions for the other four submitted final drafts.

The sound system made it impossible to get a list of issues, which many seemed to just be venting with no clear focus. Storr will request a definitive list. This would be nice to have before our monthly meeting.

The issue of signs has been turned over to the Planning Committee

Old Business

We were not able to discuss old business, nor un-approved drafts w/o the understanding of the issues

New Business

The committee had a good discussion around workload. Frustration is high. Our committee does a lot of research (state law, other HOAs and other related sources) on most issues to facilitate a good discussion around what revisions are good for the community as a whole. Because of our process, our final drafts take many hours to revise, particularly for October. Due to the poor sound system, challenges of Zoom, and the increasing list of questions and issue is making it difficult to be effective. A few solutions...

Solution #1 for the future, all submitted final drafts will have rational attached (This will not be part of the formal P&P document, but rather for informational purposes for the BoD so they have a better understanding about the research and discussion that occurred around the proposed revisions.)

Solution #2, to facilitate a timely response from our committee, we need to receive a definitive list of questions and issues, prior to our meet scheduled for the Wednesday following the BoD meeting.

A few other internal solutions for help the committee be more effective.

Assignments

Storr will go through the document and change title to Office Coordinator from Office Manager, remove language about Road District (names/contact) and add the definition of board liaison. New revisions will be sent to Debbie. She will keep copies of all revisions and forward to the Bayshore office for the web.

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### **No Action Items for November's BoD meeting**

## Social Committee Report – November 19, 2022

All members in attendance except Babe Hamilton.

We discussed the following:

- We planned for this year's Holiday Party. Details to be sent out in the next update.
- We set a date for next year's Meet & Greet. It will be on June 24<sup>th</sup>, 2023.
- We talked about doing an Ice Cream Social/Meet the Candidates event after the April BOD meeting. Roger will send out email to Nomination Committee to try and get scheduled.
- We talked about the lack of participation/RSVP's for activities and felt that we would scale back on next year's events and activities. We plan on holding more music events out at the Gazebo this next summer, they were a hit.
- We are planning a music event after the yearly Members Meeting in May.

Below is the next update which will be sent out on November 11<sup>th</sup>. We will try and send out our updates bi-monthly via email while also posting on various FB sites and using the sign board in front of the clubhouse for our communications.

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Social Committee Update:

Our Food Drive has kicked off and will continue through December 17<sup>th</sup>. We are teaming up with Food Share of Lincoln County ([www.FoodShareLC.org](http://www.FoodShareLC.org)) again this year. There are collection bins up in the Ballroom, or down in the office area.

\*\*\*Saturday, December 17 - Bayshore Beach Club Holiday Party (5pm-9pm). Come join other members for our annual Holiday Party. This year the Social Committee will be providing all the food. (BYOB) We ask that you please bring a non-perishable food item for our Food Drive.

If you wish to participate in the White Elephant Gift Exchange, please bring one wrapped gift with no tag per person. \$25.00 limit on gift. Please bring a tasteful and considerate gift. One you would like to receive. (No alcohol gifts please)

This year we will be raffling off some goodie baskets. You will receive your ticket at check-in. (One ticket per family). Since we have limited seating and need to know how much food to prepare; please RSVP by December 14 to: [social.bayshorebeach@yahoo.com](mailto:social.bayshorebeach@yahoo.com) This year's party is adults only – NO Exceptions

Starting in January, we will start celebrating birthdays. Each month we will draw a name (from all those within that month) to receive a gift card to a local vendor. It's not too late to sign up. We just need your name and birth month sent to the email below.

Save the date: Saturday, June 24 – Bayshore Meet & Greet.

Please send all comments, birthday info, and **RSVP** information to: [social.bayshorebeach@yahoo.com](mailto:social.bayshorebeach@yahoo.com)

Thank you,

Your Bayshore Social Committee members:

Roger Smith – Chair

Ila 'Babe' Hamilton

Karyn Vest

Carol & John Westhafer

Vivian Mills – BOD Liaison

## Communications Committee Report

November 2022

Pam Sturgeon has taken over serving as the editor for the *Breeze*. Pam is requesting the following from Bayshore members:

1. Photos taken by both pro and amateur photographers here in Bayshore,
2. Input from the Artisans aside from previously announced events,
3. Name of a Bayshore volunteer, what the volunteer does, and a couple of sentences about who they are and why they volunteer,
4. Letters, constructive criticism, etc. are always welcome, and
5. Submission of a story for publication.

Submitted by Bayshore Communications Committee Liaison: Kenn Apel