

**BAYSHORE BEACH CLUB, INC.
BOARD OF DIRECTORS MEETING**

Saturday, June 17, 2023 Agenda

Quorum

		Attending	Absent
Kenn Apel, Vice President	Division 1	_____	_____
Kate Guptill, Director	Division 1	_____	_____
Roger Smith, Director	Division 3	_____	_____
Josh Hanselman, Director	Division 4	_____	_____
Carolyn Gardner, Corporate Secretary	Division 5	_____	_____
Storr Nelson, Director	Division 5	_____	_____
William Nightingale, Director	Division 7	_____	_____
Michael Vest, President	Division 7	_____	_____

Approval of Minutes of April 15, 2023 Board Meeting
Approval of Minutes of May 20, 2023 Members Meeting
Approval of Minutes of May 20, 2023 Board Organizational Meeting

Members' Comment: Agenda Item Comments

Reports

- A. Financial report:** Carolyn Gardner, Secretary/Treasurer; **Report Submitted**
- B. Facilities:** Bob Tunison, Facility Manager, **Report Submitted**
- C. Committees**
 - 1. **Planning:** Paul Williams, Chair; Roger Smith, Liaison; **Verbal Report**
 - 2. **Long Range Reserve & Physical Assets:** George Kreesley, Chair; Storr Nelson, Liaison, **No Report**
 - 3. **Safety:** Chair needed, Josh Hanselman, Liaison; **No Report**
 - 4. **Policies and Procedures:** Kathi Lenz, Chair; Michael Vest, Liaison; **No Report**
 - 5. **Social:** Chair needed, Roger Smith, Liaison; **Report Submitted**
 - 6. **Communications:** Chair needed; Kate Guptill, Liaison; **No Report**
 - 7. **Budget/Finance:** Mary Lou Morris, Chair; Carolyn Gardner, Liaison; **No Report**
 - 8. **Canal:** Karin Couch, Chair; William Nightingale, Liaison; **No Report**
- D. Task Forces**
 - 1. **Beach Access Task Force:** Chair needed; Kenn Apel, Liaison; **No Report**
 - 2. **Bylaws Task Force:** Elaine Ferguson, Chair; Kate Guptill, Liaison **No Report**
 - 3. **Clubhouse Project:** **Verbal Report**
- E. Motion to include all reports for minutes**

Unfinished Business

- A. Update on deferred member fine (Mokmak Lake Dr) – Planning Committee recommendation
- B. Artisans update

New Business

- A. 2023-2024 budget approval
- B. Bylaws motion from Members Meeting
- C. Zoom participation for Member Meetings
- D. Interfacing with non-members

Member Comments

- A. Mackey Park (Jenny Voisard & Jorge Glez)

Motion for Executive Session (if needed)

Adjournment

Zoom Link for Bayshore Board of Directors Meeting

Time: June 17, 2023, 1:00 PM Pacific Time

Join Zoom Meeting

<https://us06web.zoom.us/j/87921342571?pwd=bmo0dkxlbWVDTlJJMjRqOHY4TkNVZz09>

Meeting ID: 879 2134 2571

Passcode: 234446

BAYSHORE BEACH CLUB, INC.

MONTHLY REPORT TO BOARD

May 31, 2023

As of May 31, 2023, the 2021 Operating fund balance is \$120,998.46 (58,430 is earmarked as reserve funds to transfer for special projects) (\$10,000 were moved from this account to a new Money Market account to be used as security for the Bayshore credit card.

As of May 31, 2023, the 2022 Operating fund balance was \$25,665.04

As of May 31, 2023, the 2023 Operating fund balance was \$40,656.60

As of May 31, 2023 the 2024 Operating fund balance was \$1,940.00

As of May 31, 2023, the Long Term reserve fund balance is \$370,812.59

As of May 31, 2023 the secure Money Market account is \$10,000.00

Accounts receivable balance as of May 31, 2023 is \$ 20,919.15

Current Liabilities including accounts payable and payroll related items total \$23,972.97 as of May 31, 2023

Contingency Fund balance as of May 31, 2023 is \$17,250.00

There were 5 property transfers in May.

The four directors who were authorized to be signers for the bank accounts have been approved by the bank to sign. Bayshore Beach Club is in the process of applying for a credit card so that Bob Tunison can purchase supplies.

Our taxes were filed by the May 15 extended deadline.

The financial reports are prepared by:

Carolyn Gardner
Corporate Secretary
Board member from district 5

DATE: Saturday, June 17, 2023

TO: Bayshore Board of Directors

FROM: Bob Tunison, Facilities Manager

SUBJECT: June, 2023, Board Report

*****NO ACTION ITEMS*****

RECAP OF TASK STATUS IN PREPARATION FOR BAYSHORE SPRING/FALL ACTIVITIES:

I returned to work on April 17th following recovery from a major surgery on January 30th. The following is the status on tasks which needed to be completed in preparation for Bayshore Spring/Summer seasons:

POOL:

As voted on by the board of directors during the January, 2023, a new pool heater was purchased and installed in mid-April. The final cost of the heater plus installation was below the board approved limit by approximately \$1,000.00. The heater was thoroughly tested during the last two weeks in April, passed all tests, and has continued to run flawlessly since the opening of the pool on Wednesday, May 24th. In preparation for the pool opening on May 24th, the main pool filters were replaced with new cartridges, leaks in the filtration system were repaired, and the chlorination system was re-piped to provide a more efficient system of feeding chlorine to the pool on a daily basis. The pool was brushed and vacuumed 7-times to remove all debris and algae from the pool and the pool water was balanced without encountering any problems.

The pool deck and patio were pressure washed along with all pool patio furniture and the furniture, tables, umbrella were set around the pool and on the patio prior to the pool opening. The men's and women's locker rooms were deep-cleaned as well.

Pool chemicals for the first part of the season were purchased and delivered prior to opening as well as janitorial supplies for the clubhouse in general. All three janitor closets were cleaned and re-stocked prior to the season.

Finally, all publications (pool schedules, pool rules, member sign-in sheets, renter sign-in sheets, and pool attendant work schedules and payroll forms were created and printed for the season. Pool Attendants Jenny Lamb and Pat Lenz returned for the 2023 season and a new

attendant, David Smith, began his first day of work. All attendants have been doing a great job since the beginning of the season.

CANAL WALK-WAY:

The canal walkway has been considerably widened by removing weeds both on the path as well as on each side of the path.

MACKEY PARK:

Mackey Park has been mowed and trimmed and was mowed and trimmed for the second time this season approximately 10-days ago.

DOGGIE STATIONS:

The containers used doggie bags as well as the containers for the supplied plastic bags was inspected. As a result, the contained for used bags at Mackey Park will be replaced in the next week to ten days when the replacement used is received from our supplier.

CLUBHOUSE:

All clubhouse windows have been cleaned (as well as windows on the first floor) and the wood floor in the ballroom has been re-sealed.

SCOTCHBROOM AND BLACKBERRY GROWTH:

All new-growth scotchbroom and blackberry growth has been removed from behind the clubhouse, at Mackey and Hilton Parks, and at other areas which our association is responsible for maintaining.

CLUBHOUSE US FLAG:

After many months of delay, the flagpole lanyard at the top of the flagpole has been re-strung and the flag is again flying at the clubhouse. The long delay was due to our inability to locate a company able/willing to donate the use of their "cherry picker" to get this task done (multiple fire departments as well as Spectrum...our cable provider...were unable to accommodate our request and the cost of renting a cherry picker was just under \$400.00 to get this 10-minute job done. To my great relief, Kenn Apel was able to secure Pioneer Cable to donate the use of their cherry picker and the job was completed.

CLUBHOUSE EXTERIOR:

Thanks to Lynda Apel and the many volunteers she assembled, the front of the clubhouse has been re-planted and decorated and many pool visitors have already noticed and given compliments on the new look. The lawns and vegetation in the front of the clubhouse as well as the around the perimeter of the rear parking lot and Artisan's Deck have been cut and trimmed in preparation for summer activities.

At this point, all tasks in preparation for the summer, 2023, have been completed.

Social Committee Report

June 2023

The Social Committee would like to wish the following members a Happy Birthday for June: Jeri Reinhart, Elaine Ferguson, Linda Moore, Pat Gagnon, Mary Wisner, & Brett Sturgeon.

This month's lucky Birthday Club winner is Carl Andry! Carl won himself a \$15 gift certificate to his favorite Waldport Restaurant. Happy Birthday Everyone!

Upcoming Activities:

June 24 – Bayshore Beach Club 60th Birthday Bash - Come join us from 4-8pm out on the Artisan's Patio for food, fun, and live music from Mike Tolle. Your Social Committee is giving away SWAG bags to the first 75 families that show up. The SWAG bags are filled with lots of great items.

Check in will be from 4-5:30pm, Food will be served from 5:00 – 6:30pm. Music from Mike Tolle will be from 6:00 – 8:00pm. There will be photo ops at the Big Bayshore Beach Chair. Some seating will be available on the picnic benches, or you can bring your own beach chairs and beverages.

Time is running out! Please sign up by **June 20** so that the Social Committee knows how much food to prepare. Please **RSVP** to the email address below.

*** Also, we need volunteers to help with setting up and serving food. If interested, please contact Paula Brubaker at paulabrubaker@yahoo.com.

*****July 8** – Due to conflict with a scheduled wedding, this event has been moved to Sat. Sept. 9.

July 22 - Music on the Patio (6-8p) – Bring your beach chairs, some munchies to share, and your favorite beverage while listening to live music from Steve Cook out on Artisans Patio. Water, soda and smores will be provided by the Social Committee.

Aug 19 - Music on the Patio (6-8p) – Bring your beach chairs, some munchies to share, and your favorite beverage while listening to live music from Mike Tolle out on Artisans Patio. Water, soda and smores will be provided by the Social Committee.

Sept. 9 - Music on the Patio (6-8p) – Bring your beach chairs, some munchies to share, and your favorite beverage while listening to live music from Mark Mugnai out on Artisans Patio. Water, soda and smores will be provided by the Social Committee

Oct 28 – Halloween Party – Details to follow.

Dec 16 – Holiday Party – Details to follow.

The Social Committee is always looking for new members and ideas to help bring the community together, if you'd like to get involved or want to **RSVP** for any of the events above. Contact us at: social.bayshorebeach@yahoo.com