

**BAYSHORE BEACH CLUB, INC.
BOARD OF DIRECTORS MEETING**

Saturday, January 20, 2024 Agenda

Quorum

		Attending	Absent
Kenn Apel, Vice President	Division 1	_____	_____
Kate Guptill, Director	Division 1	_____	_____
Roger Smith, Director	Division 3	_____	_____
Josh Hanselman, Director	Division 4	_____	_____
Carolyn Gardner, Corporate Secretary	Division 5	_____	_____
Storr Nelson, Director	Division 5	_____	_____
William Nightingale, Director	Division 7	_____	_____
Michael Vest, President	Division 7	_____	_____

Approval of Minutes of November 18, 2023 Board of Directors Meeting

Approval of Minutes of December 28, 2023 Special Board of Directors Meeting

Members' Comment: Agenda Item Comments

Reports

- A. Financial report:** Carolyn Gardner, Secretary/Treasurer; **Report Submitted**
- B. Facilities:** Kirk McClain, Facility Manager, **Report Submitted: Actions**
- C. Committees**
 - 1. **Planning:** Paul Williams, Chair; Roger Smith, Liaison; **Report Submitted**
 - 2. **Long Range Reserve & Physical Assets:** George Kreesley, Chair; Storr Nelson, Liaison, **No Report**
 - 3. **Safety:** Chair needed, Josh Hanselman, Liaison; **No Report**
 - 4. **Policies and Procedures:** Kathi Lenz, Chair; Michael Vest, Liaison; **No Report**
 - 5. **Social:** Ila "Babe" Hamilton, William Nightingale, Liaison; **Report Submitted**
 - 6. **Communications:** Chair needed; Kate Guptill, Liaison; **No Report**
 - 7. **Budget/Finance:** Mary Lou Morris, Chair; Carolyn Gardner, Liaison; **No Report**
 - 8. **Canal:** Karin Couch, Chair; William Nightingale, Liaison; **No Report**
 - 9. **Sand Lobby:** Clark Schaefer, Chair; Michael Vest, Liaison; **Verbal Report**
- D. Task Forces**
 - 1. **Beach Access Task Force:** Chair needed; Kenn Apel, Liaison; **No Report**
 - 2. **Clubhouse Project:** Chair needed; **Verbal Report**
 - 3. **Virtual Voting Task Force:** Chair needed; Kenn Apel, Liaison; **No Report**
- E. Motion to include all reports for minutes**

Unfinished Business

- A. Draft Bylaws Status
- B. Street Lights

New Business

- A. Nominating Committee – call for volunteers

Member Comments

- A. Meeting People – Sarah Schultz
- B. tbd

Motion for Executive Session (if needed)

Adjournment

Zoom Link for Bayshore Board of Directors Meeting

Time: January 20, 2024, 1:00 PM Pacific Time

Join Zoom Meeting

<https://us06web.zoom.us/j/84030658565?pwd=kbsfpRg7BJMhtbQSz5Ef9qiV6S7uhn.1>

Meeting ID: 840 3065 8565

Passcode: 97394

BAYSHORE BEACH CLUB, INC.

MONTHLY REPORT TO BOARD

As of December 31, 2023, the 2024 Operating fund balance was \$93,242.23

As of December 31, 2023, Money Market reserve \$51,114.52

As of December 31, 2023, the Long Term (Cetera) reserve fund balance is \$372,457.26

As of December 31, 2023, the secure Money Market CD account is \$10,038.23

As of December 31, 2023, the Long Term CD \$132,086.13

Accounts receivable balance as of December 31, 2023 is \$15,022.14,

Current Liabilities including accounts payable and payroll related items total \$23,001.50 as of December 31, 2023

Contingency Fund balance as of December 31, 2023 is \$11,960.00

There were 3 property transfers in December.

The financial reports are prepared by:

Carolyn Gardner
Corporate Secretary
Board member from district 5

Date: Saturday, January 20, 2024

To: Bayshore Board of Directors

From: Kirk McClain, Facilities Manager

Subject: January 2024 Board Report

>No Action Items

>5 Discussion items

>Spring Projects

Finish residence walkway. Several weak rotting boards.

Clean and inventory garage tools etc.

Erect small building over chemical tanks with Bob.

Replace 3 security lights

>I would like to take on the pool duties and would like the Board to discuss. I would like to be trained by Bob and then next off season take a pool certification class. Bob and I have discussed this and he will help me find the proper class.

> Boiler Maintenance

When power went out this weekend for 15 hours and things turned back on the boiler for heat in the building didn't relight. Tried it several times. Ended up calling Bob and while we were on the phone with Heater tech trouble shooting it fired. I had to relight 2 times after that...since fine. I would like to schedule boiler maintenance. Tech said he was at least 2 weeks out. Boiler Maintenance..for both boilers is approx \$500 unless broken items are found and need to be replaced.

>Ballroom Floor

Picking up yesterday noticed some bad scratches on wood floor near piano. Dont know when it happened its the first I have noticed. I will try to buff and see what happens with it. I would like to put some sort of note with the rentals asking people to be careful and not drag stuff over floor. I think it probably happened at xmas bazaar. Do people use their own furniture, stands etc.? The Floor is due for maintenance in 2024. Refinish is approx. \$500. It was deferred a year from 2023.

>Ballroom entrance door

I was unable to lock the door to the ballroom last week and had to call a local locksmith. With some tinkering he was able to get the mechanism unfrozen and make it work. However he advised me that one of the rods in the mechanism that locks the door was badly corroded and would need to be replaced..or the door would need to be replaced. It was something he was unable to do and advised me to get one of the local glass companies to repair or replace. It is working now but will continue to be a problem. I would like to get it looked at and will get an estimate to repair if possible or replace if needed.

Planning Committee Report for January 2024 BOD meeting

The last couple of months have been relatively quiet. The committee has received 2 plans for new homes, 1 of those has been approved. Most of the violations that we've been working on for the last several months have been completed and closed. We are still working on a few others:

RV: 1, Trees: 1, Storage box: 1, Paint: 1

The Committee needs 1 or 2 members to help with enforcing the C&R's. If you are looking to get involved and want to help, you can reach out to the office or send us an email at: planning.bayshore@gmail.com

Social Committee Report January 20, 2024

Annual Holiday Party was held December 16, 2023. An amazing turnout of 80 people. Again, many new members along with members that have been in Bayshore for a longer period of time. Thank you to all that attended.

Upcoming Events :

Super Bowl Potluck February 11, 2024 2pm-end of game

Please bring something to share with other members : Chili, vegi tray, dip, deserts etc. Social Committee will provide popcorn, chips, soda and water. Feel free to byob. Other details to be determined

Game Night	March - 2024	Time and actual date to be determined.
Ice Cream Social	April 20, 2024	Following BOD meeting
Members Meeting	May 20, 2024	Following BOD meeting
Pot Luck/Music on Artisans Patio		
Annual Meet-N-Greet	June 29,2024	Time to determined
Music on Artisans Patio	July	Date to be determined
Music on Artisans Patio	Aug/Sept.	Date to be determined
Halloween Event	October 26	Details to be determined
Game Night	Nov.	Date to be determined
Holiday Party	December 14,2024	Annual Holiday party –

Ila (Babe) Hamilton – Chair

Lynda Claro

Wynell Elzanga

Carol Westhafer

John Westhafer