

**BAYSHORE BEACH CLUB, INC.
BOARD OF DIRECTORS MEETING**

Saturday, March 16, 2024 Agenda

Quorum

		Attending	Absent
Kenn Apel, Vice President	Division 1	_____	_____
Kate Guptill, Director	Division 1	_____	_____
Roger Smith, Director	Division 3	_____	_____
Josh Hanselman, Director	Division 4	_____	_____
Carolyn Gardner, Corporate Secretary	Division 5	_____	_____
Storr Nelson, Director	Division 5	_____	_____
William Nightingale, Director	Division 7	_____	_____
Michael Vest, President	Division 7	_____	_____

Approval of Minutes of February 17, 2024 Board of Directors Meeting

Members' Comment: Agenda Item Comments

Reports

- A. Financial report:** Carolyn Gardner, Secretary/Treasurer; **Report Submitted**
- B. Facilities:** Kirk McClain, Facility Manager, **Report Submitted: Actions**
- C. Committees**
 - 1. **Planning:** Paul Williams, Chair; Roger Smith, Liaison; **Report Submitted: Actions**
 - 2. **Long Range Reserve & Physical Assets:** George Kreesley, Chair; Storr Nelson, Liaison, **No Report**
 - 3. **Safety:** Chair needed, Josh Hanselman, Liaison; **Report Submitted**
 - 4. **Policies and Procedures:** Kathi Lenz, Chair; Michael Vest, Liaison; **No Report**
 - 5. **Social:** Ila "Babe" Hamilton, William Nightingale, Liaison; **Report Submitted**
 - 6. **Communications:** Chair needed; Kate Guptill, Liaison; **No Report**
 - 7. **Budget/Finance:** Mary Lou Morris, Chair; Carolyn Gardner, Liaison; **Report Submitted: Actions**
 - 8. **Canal:** Karin Couch, Chair; William Nightingale, Liaison; **Report Submitted: Actions**
 - 9. **Sand Lobby:** Clark Schaefer, Chair; Michael Vest, Liaison; **No Report**
 - 10. **Nominating:** Melody Brown, Chair; Kenn Apel, Liaison; **No Report**
 - 11. **Election:** tbd, Chair; Carolyn Gardner, Liaison; **Appoint Committee**
- D. Task Forces**
 - 1. **Clubhouse Project:** Chair needed; **Verbal Report**
- E. Motion to include all reports for minutes**

Unfinished Business

- A. Grant Opportunities Updates
- B. Beach Access Clearing Permits
- C. Draft Bylaws Updates (defer to end of meeting after member comments)

New Business

- A. Seal Rock Fire Department Chief presentation
- B. Bayshore Special Road District: Member opinions on their proposed changes to the Bayshore Drive/Westward Street intersection

Member Comments

- A. Artisans Group
- B. tbd

Draft Bylaws

- A. Review attorney comments
- B. Additional member comments

Motion for Executive Session (if needed)

Adjournment

Zoom Link for Bayshore Board of Directors Meeting

Time: March 16, 2024, 1:00 PM Pacific Time

Join Zoom Meeting

<https://us06web.zoom.us/j/84030658565?pwd=kbsfpRg7BJMhtbQSz5Ef9qiV6S7uhn.1>

Meeting ID: 840 3065 8565

Passcode: 97394

BAYSHORE BEACH CLUB, INC.

MONTHLY REPORT TO BOARD

As of February 29, 2024, the 2024 Operating fund balance was \$67,810.61

As of February 29, 2024, Money Market reserve \$51,114.52

As of February 29, 2024, the Long Term (Cetera) reserve fund balance is \$372,900.38. The Cetera account was originally invested through Columbia Wealth Advisors. Bayshore was notified in the fall of 2023 that the funds were being transferred to Raymond Jamesa another investment account. This transfer happened on February 15th. We still don't have the exact details of the transfer so the changes will be made in March.

As of February 29, 2024, the secure Money Market CD account is \$10,048.90

As of February 29, 2024, the Long Term CD \$133,042.72

Accounts receivable balance as of February 29, 2024 is \$11,927.95

Current Liabilities including accounts payable and payroll related items total \$11,370.05 as of February 29, 2024

Contingency Fund balance as of February 29, 2024 is \$11,960.00

There were 2 property transfers in February.

The financial reports are prepared by:

Carolyn Gardner
Corporate Secretary
Board member from district 5

Date: Saturday, March 16 2024

To: Bayshore Board of Directors

From: Kirk McClain, Facilities Manager

Subject: March 2024 Board Report

>*2 action items

>4 Discussion items

>Pool

Attached is the pool schedule for 2024. I plan on ordering pool supplies for the season in the next month. I am taking a pool familiarization class in Newport on the 18th. Bob will assist with order. Bob will also assist with getting pool ready starting mid to end of April. I am hoping we can put a job listing for pool attendants out to the Bayshore community for at least one employee.

>I plan to purchase dog poo station supplies as well as 2 metal and 2 plastic trash cans to replace damaged ones we have now.

>* Boiler Maintenance

Boilers were serviced last week. Upon inspection it was discovered that the burners need to be replaced. A bid for repair is attached. I would prefer to continue relationship with vendor and proceed forward with repairs.

>*Blower

I would like to purchase a gas powered backpack blower for grounds maintenance. Bid is attached for board approval

2024 DAILY POOL SCHEDULE (Opens Wed., 5/22/2024)

(Sessions run 7-days-a week)

<u>Session Description</u>	<u>Session Time Period</u>
*Aquasizers (Members and Guests)	9:00 AM – to – 10:00 AM
Lap Swim (Members and Guests)	10:00 AM – to – 11:00 AM
Members and Guests	11:00 AM – to – 12:30 PM
Adult Members and Adult Guests	12:30 PM – to – 1:30 PM
**OPEN SWIM	1:30 PM – to – 4:30 PM
Member and Guests	4:30 PM – to – 6:00 PM
Adult Members and Adult Guests	6:00 PM – to – 8:00 PM
Pool Closes	8:00 PM

* Pool opens at 10:00 AM on weekends. Aquasizers session not available on Saturdays and Sundays.

** During “OPEN SWIM” members, member’s guests, and Bayshore Vacation Renters may use the pool. Bayshore Vacation Renters must pay a fee to use the pool (see schedule below & separate Renter Rules). Vacation renters are **NOT** allowed to use the Activity Room.

Beginning Tuesday, September 3rd through the end of season, the “Adult Members and Adult Guests” swim period from 6:00 PM to 8:00 PM will be reduced by one-hour and the pool will close at 7:00 PM.

The last day of the 2024 pool season will be Sunday, September 29th.

OPEN SWIM FEES FOR VACATION RENTERS:

Day Use Single Person	\$ 8.00
Day Use Family Pass, up to 5 family members	\$ 30.00
Six Day Family Pass, up to 5 family members	\$ 75.00

QUESTIONS? Call 406-224-3694 for questions or more information.



TOTAL \$2,592.00

Mechanical Heating and Air Inc.

1512 Nw Oceana Drive
Waldport, OR 97394

(541) 563-3040
office@BayshoreBeach.com

CONTACT US
PO Box 41988
Eugene, OR 97404

ESTIMATE

(541) 688-0969
info@mhaoregon.com

ESTIMATE #2309

Proposal 1.0 \$0.00 \$0.00

Supply and install new mesh burner, door gasket, divider baffle and door insulation baffle. After installation will perform a combustion analysis and tune the boiler to factory specs.

Parts 1.0 \$1,142.00 \$1,142.00 Labor 1.0 \$1,400.00 \$1,400.00

Combustion analysis 1.0 \$50.00 \$50.00

Takes a running measurement of the flue gasses that enables us to correctly tune the burner to factory specs

Terms and Conditions 1.0 \$0.00 \$0.00

Mechanical, Heating & Air, Inc. is a mechanical contracting company dedicated to reducing the carbon footprint from the use of inefficient boiler and water heater systems. We service existing boiler systems and water heaters for efficiency and replace with new, high efficient boiler systems and water heaters when requested.

In accepting and approving this proposal, you are agreeing to the following:

- This proposal is intended only for recipient named. This proposal contains confidential information and you are notified that disclosing, copying, distributing or taking any action in reliance on the contents of this information is strictly prohibited.
- We propose hereby to furnish material and labor, complete in accordance to the listed specifications, for the sum listed.
- Payment to be made as follows: HALF DOWN DUE UPON ACCEPTANCE, BALANCE DUE UPON COMPLETION

Mechanical Heating and Air Inc. CCB # 188980

- All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specification involving extra costs will be executed only under written orders and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance. - Acceptance of proposal: All plans and specifications referenced in proposal are a part of the agreement. All proposed work to be completed in a workmanlike manner. Any changes to the work will be executed only upon written change order, setting forth change in specifications, time for completion and contract price. If contract price cannot be determined, price to be time and materials plus 15% contractor's fee. Owner to carry fire and casualty insurance upon above described work unless otherwise agreed. Any sums not paid within ten (10) days of due date shall be subject to a finance charge of 1.5% per month (18% APR) until paid. In the event of default by Owner/Contractor, Mechanical Heating & Air Inc. may immediately cease further work. In the event of suit or arbitration, prevailing party shall be entitled to all legal costs and attorneys fees. This proposal is in effect for 30 days at which time it shall automatically be withdrawn unless otherwise agreed.

Services subtotal: \$2,592.00

Subtotal \$2,592.00

Tax (Credit card

processing fee 2.99%) \$0.00

Total \$2,592.00

Please note:

- All invoices are subject to a 1.5% monthly late fee.

-Credit card payments will include a 2.99% processing fee.

Thank you for your business!

8:21

99% 99%



backpack blower



EGO Power+ LB7654 56-Volt 765 CFM...
\$299⁹⁹ \$508.99 ✓prime

Sponsored

Visit the Husqvarna Store

4.6 ★★★★★ 3,101

Husqvarna 350BT Gas Leaf Blower, 50.2-cc 2.1-HP 2-Cycle Backpack Leaf Blower with 692-CFM, 180-MPH, 21-N Powerful Clearing Performance and Ergonomic Harness System

Amazon's Choice

Popular Brand Pick



200+ bought in past month

VIEW 360°



8:21

99%



backpack blower



200+ bought in past month

VIEW 360°

Pattern Name: **Blower**

-20% \$ **319**⁰⁰

List Price: \$399.99 ⓘ

Or **\$53.17** /mo (6 mo). [Select from 2 plans](#)

prime

FREE delivery **Friday**. Order within **8 hrs 54 mins**

[Deliver to Colin - Bismarck 58504](#)

In Stock

Quantity: 1



Add to Cart



Planning Committee Report to the Board of Directors, March 16, 2024

- 1) Report covers: February 22, 29, & March 7, 2024
- 2) Planning Committee will continue to meet on a bi-monthly basis at this time.
- 3) Since last report:
 - a) Construction: (approved)
 - a. Houses: 2
 - b. Fences: 2
 - c. Storm Door: 1
 - d. Roof: 1
 - e. Windows: 1
 - b) Construction: (Submitted – Not approved/missing Information)
 - a. Houses: 1
 - b. Height Variance Request (in process): 1
 - c) Complaints filed: (new/ongoing)
 - a. RV: 1/0
 - b. Scotch Broom: 0/1
 - c. Shed: 1
 - d. Unkempt lots: 2
 - e. Political Flag: 1
 - f. Barking Dogs: 1
 - g. Propane Tanks: 1
 - h. Vehicles: 1
 - d) Complaint Letters Sent:
 - a. Informational: 6
 - b. Notice of Violations:
 - c. Notice of Fine: 1
 - e) Approved Permits:
 - a. RV: 1

Action items this month.

1. Motion to rescind fine at 1314 NW Parker. RV has been removed from property.
2. Motion to assess a \$400 fine (over 25 bushes) for scotch broom at 2801 NW Bayshore Loop. We have been attempting to get the new owners to comply with the rules since September 2023.
 - a. Informational Letter sent on 9/6/23.
 - b. Notice of Violation sent on 12/21/23.
 - c. Notice of \$400 fine sent on 2/9/24.
3. Mark Thompson has resigned from the Planning Committee. The committee would like to thank Mark for his time, experience, and commitment in helping the committee enforce Bayshore's C&R's.

Report submitted by Bayshore Planning Committee: Jeri Reinhart, Roger Smith (BOD Liaison), & Paul Williams (Chair).

Safety Committee Notes March 7th, 2024

Committee members worked with Kenn Apel on AARP Grant Proposal. Hoping to obtain funding to upgrade the emergency cache and purchase generators for the clubhouse and cache. Will know outcome of grant sometime in June.

Members liaised with Seal Rock Fire, Seal Rock Cert Team regarding cache and emergency preparedness.

Addressing various homeowner and community safety concerns through articles in The Breeze.

Members working with Kirk and Bob to best update the clubhouse's emergency preparedness.

Looking at updating clubhouse medical emergency preparedness, improving labeling on first aid supply locations, and updating MSDS paperwork.

Spoke with Road Committee regarding some safety upgrades (addressed elsewhere in meeting minutes, new business)

Social Committee Report March 16, 2024

The Social Committee held its first Happy Hour on March 1st. We had 20 people show up for the event, all bringing their beverage of choice and some bringing snacks to share. Those attending circulated around the smaller tables that were set up, meeting with new and old friends. Post-Happy Hour feedback suggested all attendees thought it was a great success. Because of this, the Social Committee will be hosting a Happy Hour on the first Friday of every month (First Friday Happy Hours). Stay tuned for an email reminding you about the next First Friday Happy Hour, April 5th from 5-7pm.

Upcoming Events

- | | |
|--|--|
| First Friday Happy Hour | April 5, 2024 5pm-7pm upstairs at the clubhouse |
| Ice Cream Social / Meet the Candidates | April 20, 2024 Following the board meeting
Ice Cream/toppings and cookies provided by the
Social Committee |
| First Friday Happy Hour | May 3, 2024 5pm-7pm upstairs at the clubhouse |
| Members Meeting Spaghetti Dinner and
Music on the Patio | May 18, 2024 Dinner will be provided by the Social
Committee along with soda and water. BYOB Also
Music on the Patio 5pm-7pm |
| First Friday Happy Hour | June 7, 2024 5pm-7pm upstairs at the clubhouse |
| “Groovy” Meet-n-Greet | June 29,2024 3pm-7pm A fun filled afternoon of
The “70’s”. Music by Steve Cook – BBQ provided by
the Social Committee. More details as it gets closer. |

Action Item:

Due to the amount of people that attend these events the Social Committee would like to ask the BOD if another BBQ could be purchased for the clubhouse. Currently the clubhouse has one and the Social Committee has to borrow from members to insure that we get enough food cooked in an appropriate time frame. Adding another would eliminate that. Thank you

Ila (Babe) Hamilton - Chair

Carol Westhafer

Lynda Claro

John Westhafer

Wynell Elzanga

BUDGET COMMITTEE REPORT
MARCH 2024 BOARD OF DIRECTORS MEETING

The Budget Committee will begin meeting on March 26th.

The various Bayshore committees have been asked to submit their requests for the 2024-2025 year.

We have received request/reports from all of the committees. Thank you!

Board of Directors – Written request for \$1,000.

Canal Committee – The Canal Committee submitted a request on Feb. 27, 2024 to close the committee. There will be no budget amount for the coming year.

Social Committee – Written request for \$6,300 (see attached).

Safety Committee – Written request for \$1100.

Planning Committee – Written request for \$500.

Nominating Committee – Written request for \$800.

Communications Committee – Written request for \$100.

The Board needs to approve the budget requests for the coming year at this meeting.

Submitted by

Mary Lou Morris

Bayshore Budget Committee

Social Committee Proposed Budget

EVENT	DATE	EST. BUDGET	COMMENTS
Music on the patio 2024	July	\$150.00	
	August	\$150.00	
	September	\$150.00	
Rock Painting 2024	TBA	\$50.00	
Game Night	TBA	\$50.00	
Halloween	26-Oct-24	\$500.00	
Holiday Party	14-Dec-24	\$1,700.00	SC to provide all the food/Clean up help
Super Bowl Party	TBA	\$200.00	
St Patrick's Day Party	8-Mar-25	\$500.00	Food, paper supplies
Ice Cream Social	19-Apr-25	\$75.00	Ice Cream and toppings
Member Mtg. BBQ	17-May-25	\$550.00	Food, paper products, Musician
Meet-N-Greet	TBA	\$1,800.00	Food, paper products, swag bags, Musician, clean up crew
Board Meetings		\$175.00	Snacks, Ice
Kitchen Supplies		\$150.00	Bags, foil, etc
Storage bins		\$100.00	
Total		\$6,300.00	

We are asking for increase in this budget over last years due to the amount of people that attended the Meet-N-Greet and the Holiday Party Thank you

Bayshore Board of Directors,

I would like to close the Canal Committee. We have not done a thing with canal in the last year. Every time we talked with Bayshore members we were met with resistance, possible lawsuit, etc. People with land erosion issues think that Bayshore should pay to have their property rip rapped and reinforced. Some members would like the dike removed and let nature take its course. No one can say for sure what will happen if it is removed.

I think the dike is going to be reviewed in 2029. Unfortunately, FEMA says it is an emergency way out in case of tsunami. It is not - it's never been drivable and the property owners in District 7 have a false sense of security that they will be able to use it in case of an emergency.

Thank you,

Karin L. Couch
Canal Committee Chair