

**BAYSHORE BEACH CLUB, INC.
BOARD OF DIRECTORS MEETING**

Saturday, April 20, 2024 Agenda

Quorum

		Attending	Absent
Kenn Apel, Vice President	Division 1	_____	_____
Kate Guptill, Director	Division 1	_____	_____
Roger Smith, Director	Division 3	_____	_____
Josh Hanselman, Director	Division 4	_____	_____
Carolyn Gardner, Corporate Secretary	Division 5	_____	_____
Storr Nelson, Director	Division 5	_____	_____
William Nightingale, Director	Division 7	_____	_____
Michael Vest, President	Division 7	_____	_____

Approval of Minutes of March 16, 2024 Board of Directors Meeting

Approval of Minutes of March 27, 2024 Emergency Board of Directors Meeting

Approval of Minutes of April 13, 2024 Special Board of Directors Meeting

Members' Comment: Agenda Item Comments

Reports

A. Financial report: Carolyn Gardner, Secretary/Treasurer; **Report Submitted**

B. Facilities: Kirk McClain, Facility Manager, **Report Submitted: Actions**

C. Committees

1. **Planning:** Paul Williams, Chair; Roger Smith, Liaison; **Report Submitted: Actions**

2. **Long Range Reserve & Physical Assets:** George Kreesley, Chair; Storr Nelson, Liaison, **No Report**

3. **Safety:** Dave Smith, Chair, Josh Hanselman, Liaison; **Report Submitted**

4. **Policies and Procedures:** Kathi Lenz, Chair; Michael Vest, Liaison; **No Report**

5. **Social:** Ila "Babe" Hamilton, William Nightingale, Liaison; **Report Submitted**

6. **Communications:** Chair needed; Kate Guptill, Liaison; **No Report**

7. **Budget/Finance:** Mary Lou Morris, Chair; Carolyn Gardner, Liaison; **Verbal Report**

8. **Sand Lobby:** Clark Schaefer, Chair; Michael Vest, Liaison; **No Report**

9. **Nominating:** Melody Brown, Chair; Kenn Apel, Liaison; **No Report**

10. **Election:** Chair needed; William Nightingale, Liaison; **Verbal Report**

D. Task Forces

1. **Clubhouse Project:** Chair needed; **Verbal Report**

E. Motion to include all reports for minutes

Unfinished Business

A. Beach Access Clearing Permits

New Business

A. Backyard Burning/Burn Barrels

Member Comments

A. tbd

Motion for Executive Session (if needed)

Adjournment

Zoom Link for Bayshore Board of Directors Meeting

Time: April 20, 2024, 1:00 PM Pacific Time

Join Zoom Meeting

<https://us06web.zoom.us/j/84030658565?pwd=kbsfpRg7BJMhtbQSz5Ef9qiV6S7uhn.1>

Meeting ID: 840 3065 8565

Passcode: 97394

BAYSHORE BEACH CLUB, INC.

MONTHLY REPORT TO BOARD

As of March 31, 2024, the 2024 Operating fund balance was \$58,765.00

As of March 31, 2024, Money Market reserve \$51,114.52

As of March 31, 2024, the Long Term (Raymond James) reserve fund balance is \$373,332.21

As of March 31, 2024, the secure Money Market CD account is \$10,054.42

As of March 31, 2024, the Long Term CD \$133539.64

Accounts receivable balance as of March 31, 2024 is \$10,843.92

Current Liabilities including accounts payable and payroll related items total \$15,812.08 as of March 31, 2024

Contingency Fund balance as of March 31, 2024 is \$11,960.00

There were 3 property transfers in March.

The financial reports are prepared by:

Carolyn Gardner
Corporate Secretary
Board member from district 5

Date: April 20, 2024

To: Bayshore Board of Directors

From: Kirk McClain, Facilities Manager

Subject: April 2024 Board Report

>*2 action items

>7 Discussion items

>Pool

Attached is the pool schedule for 2024. Bob and I started this week getting the pool ready for use. Kathy sent a job listing for pool attendant early this week.

>Tennis court

I have a company working on a bid to resurface the tennis court. Is this something we want to move forward with for 2024?

>Boiler was serviced since last meeting. running well

>*Septic Tank

I need to get the Septic tank on the clubhouse serviced. It is on a 4 year schedule and due to be taken care of this year. Septic on my apartment was taken care of last year. Cost is approximately \$750.

<Backflow

I will be getting backflow preventer valve inspected this month. minimal charge approx \$75.

<Clubhouse Shingles

Attached is a bid for replacing shingles and windows on west side of clubhouse. I was asked to get bid by budget committee as well as tennis court bids.

<*Bike rack

Bike rack in front of clubhouse needs to be replaced. I request to purchase new one. Attached are a few ideas.

2024 DAILY POOL SCHEDULE (Opens Wed., 5/22/2024)

(Sessions run 7-days-a week)

<u>Session Description</u>	<u>Session Time Period</u>
*Aquasizers (Members and Guests)	9:00 AM – to – 10:00 AM
Lap Swim (Members and Guests)	10:00 AM – to – 11:00 AM
Members and Guests	11:00 AM – to – 12:30 PM
Adult Members and Adult Guests	12:30 PM – to – 1:30 PM
**OPEN SWIM	1:30 PM – to – 4:30 PM
Member and Guests	4:30 PM – to – 6:00 PM
Adult Members and Adult Guests	6:00 PM – to – 8:00 PM
Pool Closes	8:00 PM

* Pool opens at 10:00 AM on weekends. Aquasizers session not available on Saturdays and Sundays.

** During “OPEN SWIM” members, member’s guests, and Bayshore Vacation Renters may use the pool. Bayshore Vacation Renters must pay a fee to use the pool (see schedule below & separate Renter Rules). Vacation renters are **NOT** allowed to use the Activity Room.

Beginning Tuesday, September 3rd through the end of season, the “Adult Members and Adult Guests” swim period from 6:00 PM to 8:00 PM will be reduced by one-hour and the pool will close at 7:00 PM.

The last day of the 2024 pool season will be Sunday, September 29th.

OPEN SWIM FEES FOR VACATION RENTERS:

Day Use Single Person	\$ 8.00
Day Use Family Pass, up to 5 family members	\$ 30.00
Six Day Family Pass, up to 5 family members	\$ 75.00

QUESTIONS? Call 406-224-3694 for questions or more information.

ESTIMATE



Prepared For

Kirk McClain
1512 Nw Oceania Dr
Bayshore, Oregon 97394
(406) 224-3694

Tad Oliphant Construction

174 Chetco Court
Siletz , Oregon 97380
Phone: (541) 270-0274
Email: oliphant454@yahoo.com

Estimate # 757
Date 04/10/2024
Business / Tax # licensed & Bonded/Insured #206723

Description

Total

Replace approximately 1140 square feet of siding on west wall \$16,800.00

- 1.. Remove exsiting siding on west wall down to the sub sheathing
- 2.. Inspect for dryrot or any other issues before vapor barrier is installed .
- 3.. Install a hybrid vapor barrier or equivalent drainage plain for the vapor barrier onto the sub sheathing
- 4.. Install window tape onto the window flanges to cover any penetrations around the windows
- 5.. There is no trim around exsiting windows
- 6.. Install cedar shake shingles which is a non square edge with imperfections like what is installed now .
- 7.. All fastners will be stainless steel not galvanized.
- 8.. protect the deck with tarps and have a dumpster on site for debris .
- 9...Material price \$11,300

6 foot by 5 foot window replacement.. \$8300 total for labor and windows \$0.00

5 fixed windows that are aluminum need to be replaced and the 2 vinyl windows are in good condition . I got prices for the windows and the labor to replace them with plygem coastal package windows with bronze exterior and white interior . Pictures attached.
THIS Is an additional cost above estimate if the windows get replaced .

Subtotal \$16,800.00

Total **\$16,800.00**

CREDIT CARDS ACCEPTED °°

There will be a 3.5% processing fee per credit card transactions
and a 3.5% processing fee for manually entered credit cards numbers ••

SHIPPING & DELIVERY There could be delays .

QUOTE EXPIRES Quote Not Certified

Ply Gem
WINDOWS

BILL TO: SHIP TO:

Oliphant / Bayshore
Beach Club

QUOTE #	QUOTE DATE	LOAD DATE	SHIP DATE	QUOTED BY
8077725	4/10/2024	Load Date Not Set	Quote Not Ordered	Spencer Mason
JOB NAME		CUSTOMER PO#	BUILDING/LOT #	CONTACT

Label/Item #	Description	Net Price	Extended
1-1	Pro Series 100 Rectangular	\$842.74	\$4,213.70
QTY: 5			
Room Location:	Overall Dimensions - Frame: 71 1/2 X 59 1/2, Rough Opening: 72 X 60		
None Assigned	Frame Size: 71.5 X 59.5		
Note:	FW-C30 (DP +30/-30), U-Factor = 0.27, Solar Heat Gain Coefficient = 0.32, Visible Light Transmittance = 0.58, CPD = PWG-M-12-42910-00001		
	Exterior - Bronze-Coated, Interior - White, Installation Zipcode = 92665		
	Unit 1: HP, Double Glazed, Argon, WE+, Metal		
	Unit 1: Annsel, Low-E, Low-E+lean, Exterior 5/32, Interior 5/32		
	WARNING California Residents - Proposition 65		
	Nail Fin, 1.5" Setback		
	FW-C20 (DP +30/-30), No Thermal Requirement, U-Factor = 0.27, SHGC = 0.32, VLT = 0.58, CPD = PWG-M-137-02910-00001		
	Total Unit Quantity: 5		

8077725

Ply Gem
WINDOWS

www.plygemwindows.com

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Terms and Conditions Scope of Work: Company will provide services as described in the attached quote. Company will provide all services, materials, labor, tools, and equipment needed for completion of services Subcontractors are an additional cost such as plumbers ,electricians and are not the contractors financial responsibility. Payment Terms: A down payment is due upon acceptance of quote. The balance of the contract is due the day of project completion. Change Order: Any deviation from the above quote involving a change in the scope of work or any additional costs will be executed only with a written change order signed and dated by both the Company and Customer at \$75 per man hour ..Warranty: Company warrants all work will be performed in a good and workmanlike manner. Any warranties for parts or materials are subject to manufacturer terms on such products. Conditions: Company reserves the right to withdraw this proposal or re-quote the project if contract acceptance is beyond 7 days due to scheduling . DRYORT REPAIR is an additional cost of \$75 per man hour for unforeseen circumstances beyond our control and customer will be notified upon detection. DELAYS.. Contractor is not responsible for delays for material,weather conditions ,unforeseen circumstances that will delay project .

Tad Oliphant

Kirk McClain

Planning Committee Report to the Board of Directors, April 20, 2024

- 1) Report covers: March 21 & April 4, 2024
- 2) The Planning Committee continues to meet every other Thursday currently.
- 3) Since last report:
 - a) Construction: (approved)
 - a. Houses: 3
 - b. Shed: 1
 - c. Roof: 1
 - d. Height Variance Request (Approved): 1
 - b) Complaints filed: (new/ongoing)
 - a. RV: 1
 - b. Scotch Broom: 4
 - c. Shed: 1
 - d. Animals: 2
 - e. Vegetation: 1
 - c) Complaint Letters Sent:
 - a. Informational: 9
 - d) Approved Permits:
 - a. RV: 1

Action items this month.

No action items.

Report submitted by Bayshore Planning Committee: Jeri Reinhart, Mark Mugnai, Roger Smith (BOD Liaison), & Paul Williams (Chair).

Safety Committee report-

Beach access will be graded in the near future thanks to diligent red tape navigation by Kenn Apel.
Thanks Kenn!!!!

End of Report

Social Committee Report - April 20, 2024

First Friday Happy Hour continues to be a big hit. Second Happy Hour was held on April 5, 2024 at the clubhouse . 55 people in attendance. Lots of talking and laughing and tons of really good food. Next one will be held on May 3, 2024.

Upcoming Events :

Ice Cream Social/Meet the Candidates	April 20, 2024 Following the board meeting Ice Cream/topping and cookies provided by the Social Committee.
First Friday Happy Hour	May 3, 2024 5pm-7m upstairs at the clubhouse
Members Meeting Spaghetti Dinner and Music on the Patio	May 18, 2024 Dinner will be provided by the Social Committee along with soda and water. BYOB Also Music on Artisans Patio 5pm-8pm
First Friday Happy Hour	June 7, 2024 5pm-7pm Clubhouse
“Groovy” Meet-n-Greet	June 29,2024 3pm-7pm A fun filled afternoon of the “70’s” Music by Steve Cook BBQ provided by the Social Committee. More details as it gets closer

No action items

Bill Nightingale Board Liaison

Ila (Babe) Hamilton Chair

Lynda Claro

Wynell Elzanga

John Westhafer

Carol Westhafer