



Bayshore Breeze

January 2017

CONTACT INFORMATION

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Waldport, OR 97394

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Web Site www.pioneer.net/~baybeach
Caretakers--Jesse & Marsha 541 563-7253
Pool 541 563-3871

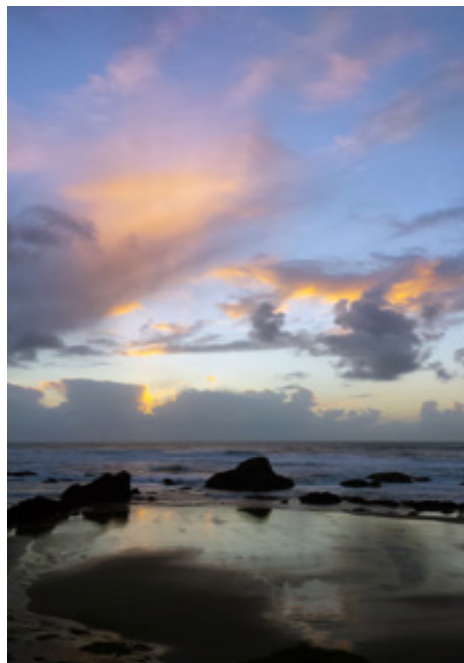
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Web Page Update

Bob Mowrer

Soon, the Breeze will have a new look with easier navigation. Using funds budgeted, we have retained a consultant to assist. Hoping to devote December, the only Breeze-less month to the upgrade, I was derailed. First came an inner ear infection and then a computer crash. Nevertheless, we will launch soon and look forward to receiving your suggestions/recommendations. Please share them quickly so we can include them prior to going live.



Office Manager Hours

The board voted to allow flex hours for the Office Manager/Secretary-Treasurer so as to allow her to deal with family health concerns.

A call the office prior to visiting will prevent finding a locked office.

(541) 563-3040

Mark Your Calendar 2016 -17 BOD Meetings

February 18
March 18
April 15
May 20

Uninvited Guests

A member reported that they had uninvited overnight guests. Apparently, someone removed their door handle, entered the home, stayed the night (or nights), tried to clean up after themselves, and left.

They didn't take anything, although they did raid the liquor cabinet, and they did try to clean up by laundering the linens and changing the beds.

They also reported that one of the neighbors has noticed that his door handle has been removed, as well.

This happened around the 900 block of NW Oceania, in a second/vacation home, so obviously, no one was home at the time. The reporting member did stress that nothing was taken or broken, but that things were just rearranged and "not normal." She wanted to make sure that the community was aware of the issue. She is reporting it to the sheriff's office and I'll be notifying our local neighborhood watch.

Bayshore Contact Information 2016-17

Title	Name	Division	Term Expires	Phone Number	e-mail
President	Skip Smith	3	2019	541-689-9654	sdskipsmith@msn.com
Vice President	John Pat Johnson	1	2019	541-264-1537	johnjohnson8720@sbcglobal.net
Corporate Secretary	Julie Sedlachek	4	2017	541-563-5939	jjulsed@hotmail.com
Board Member	Terry Pina	2	2018	541-563-2851	mikeandterry1@charter.net
Board Member	Mel Blecher	4	2017	541-563-4282	mel59901@yahoo.com
Board Member	Mike McReynolds	6	2017	541-563-6072	mikemcr@peak.org
Board Member	Ann Turner	7	2018	541-760-3296	turners.j@comcast.net

Proposed Planning Calendar for Board of Directors

MAY

- o Spring Clean-Up--not 3rd Sat.*
- o Annual Meeting of the members is held on the third Saturday in May.
- o Board elections are held at the annual meeting
- o Organizational Meeting
- o Elect Board Officers.
- o Select Secretary-Treasurer.
- o Approve Budget.
- o Select Budget Coordinator.
- o Fix the annual dues.

JUNE

- o June 30th, last day of fiscal year.

JULY

- o July 1, first day of fiscal year.
- o Orders an annual review of the financial statement by an independent CPA within 180 days after the end of the fiscal year,

AUGUST

SEPTEMBER

OCTOBER

- o Conduct property inventory

NOVEMBER

- o Property inventory to Board

DECEMBER

- o No Regular BOD meeting.
- o Holiday Food Drive
- o Employee Evaluations

JANUARY

- o Committees to prepare budget requests for submission next month.
- o Appoint Financial Audit Committee. Orders an annual review of the financial statement by an independent CPA within 180 days after the end of the fiscal year, and ensures that necessary income tax returns are filed annually.
- o Present employee evaluations. (Executive Session)
- o Set Employee compensation retroactive to January 1.
- o Review Insurance coverage

FEBRUARY

- o Appoint Nominating Committee. Selects a board member (may not be the president or member eli-

gible for reelection) and approves the appointment of two members-at-large to serve on the nominating committee.

- o Committees submit budget requests.

MARCH

- o Tsunami Preparedness & Walk Out Exercise.
- o Financial Audit Report due.

APRIL

- o Election packets prepared and mailed.
- o Need volunteers to count ballots.
- o Present slate of candidates.
- o Confirm candidate's standing.
- o Present Budget.
- o Select Pool attendants interview committee.
- o Set Pool dates. (Opens 3rd Saturday in May, closes the Sunday following the 4th Saturday in September. 135 days)

*Spring Clean up has been previously held on the third Saturday--Members Meeting

Lincoln County Short Term Rental Licensing

December 14, 2016

The Lincoln County Board of Commissioners adopted Ordinance # 487 to establish conditions for the operation of short term rentals of dwelling units and to implement a licensing program to ensure compliance with those standards. The conditions established will allow the operation of such rentals in a manner that respects and protects the livability of the neighborhoods in which these rentals are located. A copy of the ordinance is available below and is effective December 1, 2016.

The Lincoln County Sheriff's Office acts as the County Licensing Authority for this ordinance. Any owner who operates a dwelling as a short term rental is required to obtain a license through the Sheriff's Office. Applications are available online or at the Lincoln County Sheriff's Office.

Application Fees:

New Application	\$250.00
Annual Renewal	\$125.00
Change in Contact Information	\$75.00

You may pay with check or money order payable to the LINCOLN COUNTY SHERIFF'S OFFICE. We also accept cash and credit cards (Discover, MasterCard, or Visa) if you submit your application in person.

Your Sheriff's Office is located at:

Lincoln County Courthouse
225 West Olive Street, Room 203
Newport, OR 97365
Tel: (541) 265-4912

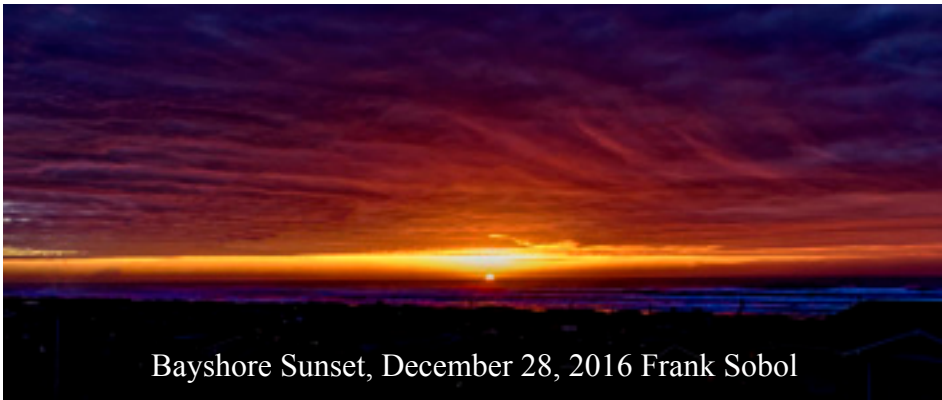
Business Hours (excluding holidays):

Monday - Thursday, 8:00 a.m. - Noon and 1:00 p.m. - 5:00 p.m.

Friday, 8:00 a.m. - Noon

If you have questions regarding the ordinance, licensing requirements or complaints regarding a short term rental in your neighborhood, please contact us by telephone at 541-265-4912 or by email at sheriffstrlicensing@co.lincoln.or.us.

Winter Solstice Sunset



Bayshore Sunset, December 28, 2016 Frank Sobol

BAYSHORE HOLIDAY POTLUCK

Mary Lou Morris

I want to thank everyone who took time out of their busy holiday activities to attend the Bayshore Holiday Potluck. There were approximately 40 in attendance with a lot of great food and friendly conversation. A special thank you to Gerri and Tim Malone for getting supplies, helping decorate, set up and clean up. Many members stayed to help clean up, which was greatly appreciated, THANK YOU! Wishing you all a Happy New Year.

Attention Photographers

Jeff Cox

Interested in an "informal" photo club? I would like to start a photo club here at Bayshore. We would meet once a month and discuss any topic to do with photography. This could include helpful critiques, ways to improve our photography, equipment, post production software and anything else. We could also arrange a photo shoot for those interested for later in the month. Other ideas for are welcomed.

**If you are interested
please e-mail me:
JeffC6910netscape.net**

Director Interviews

Julie Sedlachek Division --4

This is the fourth in the Communication Committee's *Meet Your Directors* feature.

Our intent is to feature one returning director and one new director each month until all returning directors are interviewed. Our new director did not respond to our request. We will attempt have that interview in January.

1) What are the three most important issues/problems the BOD should address and resolve in 2016-17?

- A. Work towards a prompt and successful resolution for sand that is moved to the right-of-way. This is essential as despite the efforts of the SRWD, Lincoln County, etc., some residents continue to ignore the warnings. Sand in the right-of-way. poses a danger to all the residents.
- B. Ready and complete our cache as soon as possible.
- C. Develop a "working" communication plan for all residents, especially for those without e-mail.

2) What information/preparation does the Board need to address these problems?

I believe the Board has all the information needed to address these issues. What is needed to complete these tasks is man power/volunteers.

3) What is the best way for Board members to resolve disagreements and work together as a team?

The Board can be effective, resolve issues, and work together as a team by being aware, appreciating, and respecting other's knowledge, insights, and ability to offer strategic vision and guidance from personal experience and perspectives. There should always be an atmosphere where

There should always be an open atmosphere where the Directors feel safe and comfortable, able to contribute to the group to achieve productive dialog.

4) How can you assist in conflict resolution?

I would encourage lively debate but stress the need to stick to the key issues which leads to a consensus closure. It is essential that everyone feels their words are being "listened" to. The priority should always be understanding not winning or "being right". There should be a willingness to agree to disagree and focus on the greater good for a resolution. All need to be will to let go of resentment while focusing on the present and not the past. All need to be willing to recognize the legitimacy of conflicting needs and remain calm, alert, and manage your own stress.

Disrespectful words and actions must be avoided while always striving for that compromise for resolution.

5) The following survey response from one member is similar to comments from several. What is the best way for the Board to address this particular observation/perception? *"I think the Board exceeded its authority and failed to consult the Bylaws and P&Rs concerning several issues this last year."*

First, the Board needs to identify the specific issues that the com-

plaint references. Then there needs to be a thorough review of the minutes for verification of the Boards' actions. Then a complete review of the Bylaws and P&Rs as they relate to the complaint. All findings should be presented at the following Board meeting in writing. If the Board did not exceed its authority, the issue stands. If it is found that the Board did exceed its authority, the issue should be turned over to the appropriate committee for review, clarification, and recommendations and report back to the Board with proposals for appropriate actions.

6) What role does humor play in a well-functioning Board?

Statistics show that humor within a Board or other meetings leads to increased productivity, reduces stress, new solutions, etc. So when appropriate, give yourself and others the joy of laughter.

7) What else would you like to tell members?

I am here to work for the betterment of the common good of our Bayshore community.



Ability to light up night doesn't make it right

By Whitey Lueck For The Register-Guard

June 8, 2017

Whitey Lueck of Eugene, an instructor with the University of Oregon's Department of Landscape Architecture.

Every organism that ever evolved on this planet, from the most minute zoöplankton in the sea to the mighty elephant, evolved in the absence of light at night. Except for moonlight and campfires--after humans domesticated fire a few hundred thousand years ago--every night there ever was, for nearly 4 billion years, had been a dark night.

That all changed with the development of the first commercially practical incandescent electric light bulb by Thomas Edison in 1879. Since then, proliferation of light at night (or LAN) has been nothing short of explosive, with devastating ecological and physiological consequences for the organisms, including humans, that are exposed to it. Only in the past few decades have researchers begun to examine the nefarious effects of LAN. From deciduous trees "confused" by streetlights and reluctant to lose their leaves in fall, to moths that are completely disoriented by LAN and unable to either feed or breed because of it, to significantly higher breast cancer rates in women who work nights, the message is clear: humans have created yet another disturbance of the natural world, with ramifications we never envisioned and only now are beginning to understand.

A satellite photograph of Earth at night reveals the scale and the severity of light pollution. In the U.S., truly dark areas are few and far between, and most of them are very small. Perhaps the largest dark area at night in the 48 contiguous states extends from SE Oregon into NE Nevada. Even the smallest urban area is identifiable by its nighttime light glow, as are the highways strung with lights that connect urban areas. Metropolitan areas, from the Los Angeles basin to the Northeast corridor between Washington, D.C., and Boston, are vast pools of light.

Given the extent of the problem, it might seem like a hopeless dream that night skies will ever again be dark. But just as this proliferation occurred one light at a time and over a matter of just decades, so can we restore the darkness that we all need — one light at a time.

Communities across the U.S. and elsewhere are recognizing the problems created by LAN and beginning to address them. Here in Eugene, our land use code, which applies to all private property, contains a section called Outdoor Lighting Standards. The standards do not outright forbid LAN, but simply require all light fixtures to be shielded so they don't cast light off the property on which they're installed, or up into the night sky.

Regrettably, there is much misunderstanding and almost no enforcement of our community's well-intentioned outdoor lighting standards, and code violations are the rule, rather than the exception, especially on residential properties. Although dramatic changes in how we view LAN and address its proliferation are unlikely anytime soon, people can do many simple things in the meantime to help reduce LAN. Here are a few of them:

- Turn off all outdoor lights after, say, 10 p.m. (Research shows that lighting your property does not increase security; instead, it just makes your belongings easier to see, and allows prowlers to more easily move around your property unnoticed, because they're not waving flashlights around.)
- Replace 100-watt (or brighter) bulbs in outdoor light fixtures with lower-wattage bulbs; a 15-watt bulb can very satisfactorily illuminate an outdoor area at night, and even 4-watt "night lights" can provide adequate light along, for example, a walkway up to a house.

- Install motion sensors on all outdoor lights so they come on only when someone passes nearby, and shut off one or two minutes later.
- Shield existing non-compliant outdoor lights with exterior housings — of wood, metal, plastic, or even aluminum foil — to eliminate "light scatter" from the fixture, and make the light shine only downward where it's presumably needed.
- Look at the lights inside your house: Are they shining out your windows and into the street or into a neighbor's bedroom? If so, replace them with better designed fixtures that keep the light where it belongs.
- Post a little sign on your property that explains what you've done and why.
- One light at a time, we can reduce the effects of LAN and begin to restore a healthy night-time environment — one that is not polluted by light — for our own good as well as for the good of the rest of the natural world.

Less Light at Night?

Bob Mowrer

I thought of Bayshore when I read *Ability to light up . . .* in the *Eugene Register Guard*. Lighting has been an ongoing "conversation" in Bayshore.

Lueck's viewpoint suggests member controlled lighting solutions that could be implemented with little cost and great appreciation by neighbors.

Consider what you can do keep Bayshore safe while reducing LAN.

The previous Safety Committee was researching motion sensors on street lights. What about street lights that turn on only when motion is detected on the street? If this technology is available and affordable, what do you think?

PROPOSED FINE FOR DUMPING SAND ON THE RIGHT OF WAY

Bayshore Planning Committee

History

2013

Bayshore Rd. Dist. applied for and was awarded a FEMA grant to clear sand off of right of way on Oceania between Marineview and Alsea Bay including feeder streets. Also cleared sand off of road ways. (The Bayshore Road District applied for the grant since it was the only government entity in Bayshore that could apply for the grant under federal guidelines.)

2013

Roads were cleared and then repaved. Within a few weeks some property owners on the west side of Oceania were clearing sand off their driveways and around their homes and dumping it on the right of way. This sand, along with blowing sand, soon covered the cleared roadway and right of way.

3/17/14

Letter sent to Lincoln County Commissioners from the BOD asking for assistance in helping structure sand removal guidelines so Oceania could be kept clear.

10/17/15

Letter from BOD sent to Bill Hall, Lincoln County Commission, asking for assistance in the matter.

11/21/15

A meeting with Bill Hall, Onno Husing, Wayne Belmont, Bayshore Planning Committee members and BOD members met to discuss solutions to the sand problem on Oceania. It was recommended a Sand District be formed. A committee was assigned the task to look at the possibility for a Sand District. The committee decided not to pursue the Sand District but try other means of keeping Oceania clear.

2006, 10 & 14

Oceania are very high dunes, with sand sluffing off onto right of way and roadway.

6/24/15

The Bayshore Planning Committee sent a letter to the property owner of 206 and 210 Oceania suggesting the dunes be lowered.

1/12/16

A second letter was sent to the same property owner, same subject matter.

2/3/16

Violation letter for Unkempt Lot with the costs to lower the dunes and mat was sent to the property owner. He was given 14 days to respond. He began negotiations to sell lots.

2014

Oceania was owned by another individual who had plans to lower his

lot and build a home. He has now purchased 210 Oceania.

11/23/16

Seal Rock Water District completed clearing the right of ways along Oceania between Marineview and Alsea Bay after the new water lines had been installed. Most of the right of way is cleared 5 – 10 feet back from the pavement.

11/26/ –12/3/16

Sand was cleared off of driveway at 118 Oceania and dumped on right of way. This property owner has been told repeatedly not to put sand on the right of way but continues to do so. Water district employees, a Planning Committee, a Bayshore Road District member as well as someone clearing sand off of other properties, using the correct procedure, have witnessed the property owner dumping sand on right of way. He has a piece of equipment that is either stored in his garage or is transported with him for this purpose.

The property owner at 34 Oceania has cleared off his driveway and dumped the sand on the right of way in front of his property as well as on the east side of Oceania. This has happened twice since the Seal Rock Water District cleared the right of ways in November.

Rational

The current fine for Unkempt Lot is \$100. There is another provision that would allow giving the property owner notice that the Bayshore BOD is going to clear the property and then bill the property owner. If this isn't paid, it would become a lien on the property.

The Bayshore Planning Committee believes a higher fine is needed for those dumping sand on the right of way along Oceania. A fine of \$2000 per occurrence is recommended. It would be the property owner's responsibility to get the proper permit and pay to have the sand taken back to the beach. It's our belief that sand on the right

of way in front of a property is the property owner's responsibility. The owner would be responsible unless they can prove someone else put the sand on their property.

Could also do graduated fine – west side higher than east side.

Proposed language to be included in our Policy and Procedures is on page 13

**Letter In Support Proposed Fine Schedule
for Dumping Sand on Right-of-Way**

Bayshore Special Road District
P.O. Box 577
Waldport, OR 97394

December 8, 2016

Board of Directors
Bayshore Homeowners Association
Waldport, OR 97394

RE: Proposed Fine Schedule for Dumping Sand on Right-of-Way

It has been brought to the attention of the Bayshore Special Road District that the Homeowners Association is considering levying a fine for dumping sand on the right-of-way. In addition to the fine, it is understood that the proposal includes charging the offending homeowner for the cost of the removal of sand, including, but not limited to, all permits, hauling and disposal costs, and future costs as determined by the State and County.

Since 2008 many Bayshore homeowners and the Road District have been challenged with the lack of alternatives to removing sand from properties and the roadway after the state's adoption of Goal 18 forbidding the removal of beach sand from Bayshore. And, state and county agencies have been slow or reluctant to assist homeowners and the Road District with alternatives to maintaining their properties and safe roads.

Nevertheless, due to the significant safety hazards for motorists and pedestrians and for ambulance/fire department emergency response as well as the potential damage to the water lines, utilities and roadway caused by dumping sand on the right of way, the Bayshore Special Road District (the District) supports such a fine. Further, the District supports increasing whatever fine is determined by a factor of three (3) for dumping sand on other people's property, such as on the East side of Oceania, since those people have no way to remove the sand.

In addition, the District supports the concept of 'per occurrence', thereby encouraging violators to comply with the State and County rules concerning sand.

Sincerely,

Bayshore Special Road District

**Letter In Support Proposed Fine Schedule
for Dumping Sand on Right-of-Way**

December 12, 2016

Board of Directors
Bayshore Homeowners Association
Waldport, OR 97394

Adam Denlinger, General Manager
Seal Rock Water District

RE: Support for Proposed Fine Schedule for Dumping Sand on Public Right-of-Way

Dear Board of Directors,

On behalf of the Seal Rock Water District (SRWD) Board of Commissioners please accept this letter in support of the Bayshore Planning Committee's request to consider a fine for placing sand in the Public Right-of-way.

SRWD recently completed a capital improvement project along Oceania Drive, and in doing so removed a substantial amount of sand from the right-of-way to remove disturbed soil, and provide for additional improvements. SRWD will be upgrading the District meter reading system in the near future which will require crews to access every individual meter in the system. These improvements will provide great benefit to the District and our customers. Unfortunately, some of the property owners along Oceania drive have elected to clear sand from their property and place it in the right-of-way over cleared meter boxes. This action creates a direct conflict with the District's need to respond to routine and

During the past three years SRWD has worked extensively with the Bayshore Special Road District, Lincoln County, and State Parks in support of preventing this activity. SRWD has taken several opportunities to alert residents, homeowners and property owners regarding the potential risks and liability resulting from the illegal disposal of excess sand in the public right-of-way. Right-of-ways along Bayshore roads are designated areas used for above ground and underground infrastructure, to include water pipes, service laterals, and meters that supply water to homes and fire hydrants. Excess sand has blocked access to meters and fire hydrants rendering them inaccessible, and preventing crews from performing maintenance. Excess sand placed over the water system also requires the use of specialized safety equipment, and places SRWD crews at risk from collapsing sand when performing maintenance to the system.

The SRWD Board of Commissioners and staff would like to strongly encourage the Bayshore Homeowners Association to please consider the Bayshore Planning Committee's request to fine property owner's for moving sand into the public right-of-way.

Thanks in advance for your consideration of this request. Please feel free to contact the District if you have any questions.

Sincerely;

Adam Denlinger, General Manager

SAFETY COMMITTEE

Meets as needed. Contact committee members via the office
at 541-563-3040 or baybeach@peak.org

Melissa Chown - Chair
Judy McNeil
Mike McReynolds

The Bayshore Emergency Preparedness Cache

As some of you may have noticed there is an 8ft by 8ft by 20ft tan shipping container in the north east corner of Hilton Park. This is the new Bayshore Emergency Preparedness Cache.

The cache is for the storage of emergency supplies to be used in the event of a tsunami or other major disaster. There will be community supplies to be utilized by the Bayshore community as whole. There is also the opportunity for households who are located within the tsunami inundation zone to place a tote with emergency supplies in the cache, so that those households can evacuate more quickly and know that they have supplies in a safe place.

The location of the cache was chosen because it is outside of the tsunami inundation zone and is just across the street from the tsunami assembly area where Bayshore residents in the inundation zone are recommended to evacuate to in the event of a tsunami.

Seal Rock CERT (Community Emergency Response Team) has donated to Bayshore \$1,500 worth of emergency preparedness supplies which are now in the cache. Supplies range from tarps and rope to water filtration systems and toilet paper. Seal Rock CERT is assisting the Bayshore Safety Committee with the organization of the supplies in the cache and a list of further recommended supplies for the Bayshore community to put in the cache.

Stay tuned for more information on individual user totes. Please con-

tact the Bayshore Safety Committee if you are interested in assisting with this project or donating supplies to the cache.



Looking inside the Cache. Rullers indicate opeing is about 8'x8'.



Mike McReynolds. with cache in the NE corner of Hilton Park.

Bayshore Emergency Preparedness Cache

Safety Committee

The Cache: The Cache is a shipping container located at the North East corner of Hilton Park, on NW Hilton Drive in Bayshore. The location is outside of the designated tsunami hazard zone. The container will be stocked with emergency supplies to be used in the case of deployment (see below). The container will have two classes of emergency supplies: Bayshore community supplies and individual user supplies. This agreement specifically relates to the individual user supplies.

Individual User Supplies: Individual users who are Bayshore members and whose homes are in the designated tsunami hazard zone may place individual supplies in the cache, subject to this agreement. Individual supplies must be in a specifically designated tote. See tote specifications available from the Bayshore office. Tote must be supplied by user. Tote will be permanently labelled with user's name upon placement in the cache. One tote per household. A suggested list of useful supplies has been provided and is available from the Bayshore office, however, users are not required to put in these suggested items.

Prohibited Items: For safety reasons, certain items are not permitted in the cache. By signing this agreement users are agreeing not to put prohibited items in the cache. Any prohibited items discovered in the cache will be removed and disposed of. See full list of prohibited items available from the Bayshore office. Additionally, items leaking, rotting, or otherwise unusable items discovered in the cache will be removed and disposed of or otherwise utilized as community supplies.

Ownership: The cache is owned by Bayshore, as are supplies in the cache which are designated community supplies. Users who place individual emergency supplies in the container will remain owners of those totes and supplies, subject to the terms of this agreement.

Scheduled Access: Individual users will not have the ability to open the lock to access the cache. Certain designated members of Bayshore and Seal Rock Community Emergency Response Team have the ability to open the lock to access the cache.

Scheduled access to the cache by individual users will be available at least 3 times a year when the cache is opened for inventory, training and/or maintenance. This scheduled access will be coordinated by the Bayshore Safety Committee. Access times will be announced in advance to users.

Usage Fee: There is a \$10 per year usage fee for each tote placed in the cache. Each year the user will be required to pay the \$10 usage fee. If the fee is not paid within a reasonable time, the user's tote and supplies will be removed from the cache and disposed of or otherwise utilized as community supplies.

Deployment: The Cache will only be deployed in the event of a major disaster situation. In the event of a major disaster situation, when formal communication capabilities are limited or unavailable, no formal mechanism is needed for the deployment of Cache resources. In case of deployment, any designated member with the ability to open the lock will open the lock and provide access to the cache. While this project has been developed primarily for the benefit of Bayshore members in the case of a large earthquake and resultant tsunami, all parties recognize the possibility that other disasters may occur requiring the use of this cache and any supplies in it for the benefit of other outside persons. In the event of a major disaster unclaimed individual users' supplies will be used for the good of the community and other survivors in the immediate area.

Safety: All parties agree that safety is of the utmost concern in the development, maintenance, and deployment of the Cache and will act accordingly.

Each individual's needs will vary, however, the following may help you determine what you will put in your tote.

- Flashlight Lantern First aid kit
- Non-perishable food
- Manual can opener for food
- Battery-powered or hand crank radio and a NOAA Weather Radio with tone alert
- Whistle to signal for help
- Dust mask
- Moist towelettes
- Garbage bags and plastic ties for personal sanitation
- Emergency blanket
- Empty water container, such as plastic Nalgene bottle
- Multipurpose tool
- Glasses or contacts
- Non perishable prescription medicines
- Change of clothes
- Gloves
- Emergency poncho
- Extra batteries (batteries must be removed from battery powered items and must be stored in a plastic bag in case of corrosion or leakage)

This list is subject to periodic change by Bayshore Beach Club Inc.

Prohibited items:

- Firearms and ammunition
- Alcohol
- Corrosive chemicals
- Perishable food

Batteries inside battery powered items (batteries must be removed from battery powered items and must be stored in a plastic bag in case of corrosion or leakage)

Tote Specifications

- Rubbermaid brand "Roughneck Storage Box" You can choose the 10 gallon or 14 gallons size

10 gallon is 23.9" x 15.9" x 8.7"

14 gallon is : 23.9" x 15.9" x 12.2"

Available from Fred Meyer, Wal-Mart, other major stores and online.

You must provide the tote and it must be this specified tote so that it is stackable with other totes.

SAFETY COMMITTEE

Meets as needed. Contact committee members via the office
at 541-563-3040 or baybeach@peak.org

Melissa Chown - Chair
Judy McNeil
Mike McReynolds

Bayshore Safety Committee Report January 2017

Committee, Melissa Chown-Chair,
Judy McNeil, Mike McReynolds

Meetings

Committee does not have a regularly scheduled meeting time and meetings are on an as necessary basis.

Meetings since last Board meeting were held on January 3 and January 7.

Old Business

Emergency Preparedness Cache

The Cache Container Has Arrived

The container has been delivered and placed at the location in Hilton Park. It was initially placed closer to the road than expected. John Schollosser will move it back 3-4 feet so that it will be ten feet back from the roadway and will be within code.

There is a lock on it (Thank you Skip).

The supplies donated by Seal Rock CRET are in there.

We are working on an organization system and an information booklet on what supplies are in there and what to do with them.

There will be an article in the next Breeze about the cache.

Individual User Tote Agreement

Included with the packet is the Individual User Tote Agreement which we

recommend asking each household to sign when they put a tote in the cache. The agreement sets out who can have a tote and the users responsibilities.

Essential info: One tote per household for people in the inundation zone; \$10 per year fee; you supply tote as per specifications; certain items are prohibited; tote and contents become community supplies if abandoned or unclaimed in major disaster.

Committee recommends that the Board accept the agreement and require each participating household to sign it when they put a tote in the cache.

Painting

It is tan and very well painted. The intent was not to repaint it at this time, but we have heard some comments about the color and can provide some information about painting it if the Board wants to explore that cost.

New Business

Safety Committee duties and responsibilities

It has been brought to the committee's attention that the committee was established with a very narrow goal and narrow objectives. Given that narrowness, some actions of the safety

committee might be outside that goal and those objectives. See attached Breeze article about the establishment of the safety committee.

In response to this, the safety committee believes that all the actions taken recently in relation to the emergency preparedness cache are within the scope of the Board and were approved by

the Board, and therefore should not be in question.

Additionally, the committee asks the Board to approve new goals and objectives which will allow the safety committee to continue planning and administering the emergency preparedness cache. See attached.

Preparedness Fair

Seal Rock CERT (Community Emergency Response Team) would like to use the clubhouse on one Saturday in April to present an emergency preparedness fair for local residents to see recommended emergency preparedness products that that the group will be bring and demonstrate. Items include water filter systems, lanterns, radios, emergency rations and similar items to help people survive in the immediate aftermath of a tsunami or other major disaster. This goes in conjunction with the establishment of the cache and will include items that some people may want to include in totes in the cache.

Committee recommends that Seal Rock CERT be allowed to use the clubhouse for this purpose with out a usage fee.

BUDGET COMMITTEE

Meets as needed.
Contact via the office at
541-563-3040 or
baybeach@peak.org

Chair, Mary Lou Morris; Terry
Pina; Liz Goodin; Ex-officio:
Kathi Loughman; Jerry Musial

Members Appointed in January

**MSP unanimously to approve
and accept the Individual Users
Tote Agreement.**

Organizational meeting will be held in February.

Bayshore Road District

P.O. Box 577
Waldport, OR 97394

Glen Morris . Chairman
Dick Meloy, Treasurer
Lee Davis, Secretary

Meeting Minutes for December 8, 2016

Attendance: Glen Morris, Dick Meloy, Lee Davis (via phone)
The meeting was called to order and the minutes approved.

Old Business:

The Treasurer's Report, dated November 30, 2016, was presented with a balance \$46,100 as of November 30, 2016.

New Business: Discussion:

1) "Blade and sweep" Sunset/Alsea Bay, Oceanic Loop, and Oceana north of Marine View--clear & protect roads.

2) Paving Mokmak, Admiralty Circle, and Innway.

Action item: Send letter to the BOD

supporting proposed fine schedule for dumping sand on Right-of-Way.

Meeting Minutes for

January 24, 2017 1:00 pm

Attendance: Glen Morris: Dick Meloy, Lee Davis (via phone conference)

The meeting was called to order and the minutes approved.

Old Business: The Treasurer's Report, dated Jan. 24, 2017, was presented with balance \$95,300 as of Dec. 31, 2016. **Correspondence:** Road District Financial Report accepted by Secretary of State. Road District's Waldport insurance agent retired--the account has been transferred to Lincoln City agent.

New Business: Discussion:

1) **Road Edge Protection** projects promote automobile and pedestrian safety, enable continual access for emergency vehicles, and make limited road funds go further. These projects include removal of debris and sand from along the road edge. Debris and sand must be removed because they cause road deterioration, prevent drainage, increase weeds growing through the road, and result in damage to the roadway including potholes and uneven surfaces.

Bids will be requested to clear roads and divert water to ditches, on Bayshore Drive from Dodge Court to Canal as well as on Alsea Bay, Sunset, Seaview, Oceania to Marine View, and Oceanic Loop.

2) **Repaving being considered**, depending upon bids, for Parker south of Westward, Dolphin, Marlin, Mokmak, Admiralty Circle, and Innway.

PLANNING COMMITTEE

Every Monday--1:00 pm Contact
committee members via the office
541-563-3040 or baybeach@peak.org

Mary Lou Morris--co-chair
Norman Fernandes--co chair
Robin Adcock--Member
Pat Johnson, Board Liaison

Statistics

11/15/16 to 1/2/17

TREES

- 2 New Complaints
- 2 Complaints In Progress
- 3 Completions

OTHER

- 1 Complaint -- Unkempt Lot
- 1 Info Letter
- 2 Unkempt Lots - Completed
- 1 Culvert - Completed

VEHICLES

- 1 Complaint -- Utility Truck, made contact--personal & phone
- 1 Complaint -- Damaged car in right of way, contacted management co.
- 1 Complaint -- Log Truck
- 1 NV sent -- Log Truck

- 1 Utility Truck -- Completed
- 1 Damaged Car - Completed
- 1 RV -- Completed

CONSTRUCTION

Approved

- 2 Sheds
- 1 fence
- 1 paint house and
- 1 replace siding/repaint

Discussed

- 3 dump truck of sand on property w/o approval -- Met with property owner, explained process
- 1 Fence built w/o approval -- Contacted property owner, will submit CARF.

Received incomplete packet for manufactured home. Sent registered letter after no response to phone mes-

sages (owner started to install septic system w/o LC approval and changed AOG w/o approval from PC)

Received incomplete packet to turn garage into bonus room and build new garage -- Called property owner and explained what's needed for approval.

17 In Progress

1 Completion

A is working to secure needed repairs. An ongoing tree complaint of three years with \$3000 of assessed fines has resulted in the removal of the trees. PC is not working on securing needed repairs.

The Planning Committee's proposal to impose a fine on those who place sand on the right of ways can be found on page 13, supporting letters on pages 7 and 8.

Sand on the Right of Ways Proposal

- A. Bayshore Beach Club, Inc. Planning Committee as described in the Bylaws, Article V, Section 5 and the Declarations Article II, Section 7, requests an addition to the existing Declarations Violations and Fine System.
- B. The Bayshore Beach Club, Inc. Guideline Definitions state that Right of Ways established by the LCBD are a given distance from the center of the road and is provided to permit public utilities to install and service buried or overhead wiring and piping and for road and road maintenance. Property owners are responsible for the care and maintenance of Right of Ways on their property.
- C. Illegal disposal of sand in the public Right of Ways creates a hazard for emergency vehicles and others using the roadways.

NOW, THEREFORE IT IS RESOLVED, that the Policies & Procedures Committee believes it is in the best interests of Bayshore Beach Club, Inc. to impose a fine, to be determined by the Board of Directors, on those who place sand on the Right of Ways.

NOW, BE IT FURTHER RESOLVED that a copy of this resolution shall be sent to owners at last known address.

WHEREAS, the [Planning] Committee deems it in the best interest of the Association to change the

text of Section C-1d, of the Policies and Procedures, How are Violations Dealt With relating to numbers and types of letters sent and the timeline of the Fine Schedule.

- The first letter shall be a Notification of Violation letter that will be sent via first class mail and giving 21 days to respond.
- If 21 days expires with no response, a Notice of a Fine Letter will be sent via certified mail and the same letter will be sent via first class mail.
- If 21 days expires without a response, the Planning Committee will make a recommendation to the Board of Directors to issue a Fine. A person receiving a Fine issued by the Board of Directors will be given until the next scheduled Board meeting to appeal the decision.
- NOW THEREFORE IT IS RESOLVED that for violations of Placing Sand on the Right of Ways, the first letter shall be a Notice of a Fine Letter that will be sent via certified mail and the same letter will be sent via first class mail.
- If 21 days expires without a response, the Planning Committee will make a recommendation to the Board of Directors to issue a Fine. A person receiving a Fine issued by the Board of Directors will be given until the next scheduled Board meeting to appeal the decisions.

- NOW IT THEREFORE BE RESOLVED that a copy of this Resolution shall be mailed to all Owners at their last known address.

MSP unanimously to send the proposed Resolutions (above) to the attorney for a timely review before the Board made a decision.



Meet Your Safety Committee

For January we introduce you to Bayshore's Safety Committee. Below is the history of the committee extracted from Bayshore minutes.

The committee was created by a vote of the Board at the February 21, 2015 BOD meeting during a period when Bayshore was experiencing break-ins and thefts. The Neighborhood Watch program became non operational during this period with the loss of key volunteers. A director asked the Board if the Neighborhood Watch program should be restarted or a safety committee be created. A Bayshore Safety Committee was created by a unanimous vote. Two directors and one member were appointed to the Safety Committee.

At the March 21, 2015 BOD meeting, the Safety Committee presented the committee's goal and objectives for BOD approval, which were accepted unanimously.

Goal:

To create a system to gather and disseminate information to protect the health and safety of Bayshore Beach Club members and guests.

Objectives:

Bayshore property owners and residents will receive information about health and safety issues relevant to our community, including actions they can take to contribute to both. Immediate Priority: Neighborhood Watch signs, Tsunami and Emergency Preparedness Preparation. The Committee also requested that funds be approved for the purchase of Neighborhood Watch signs (two sizes) & Window Clings.

The goal and objectives for the Safety Committee suggest it is an

ad-hoc committee created to address the current and critical problem of Bayshore break ins. However, the Safety Committee and their goals and objectives were not added to Bayshores committees in the Policy and Procedures document.

The subsequent actions of the Safety committee suggest it was a standing committee with wide ranging goals and objectives not included in the BOD approved goals and objectives.

March 19, 2016: *The Safety Committee chair reported the need to ask the attorney to help draft a letter to inform home owners that Bayshore is not liable for guests' use of facilities. There is also a question of whether or not Bayshore is liable if we charge guests (short term renters) for use of the pool.*

June 18, 2016: *The Safety Committee chair reported that the Committee is working on the street lights issue, investigating motion sensor lights.*

A New Safety Committee

July 16 2016:

- Terry Pina's resignation from Safety Committee was unanimously passed
- *The issue of street lights will be assigned to the Safety Committee, when we have one.*
- Melissa Chown, Judith McNeil and Mike McReynolds were appointed to the Safety Committee.

- The new committee wanted the Board to allocate *Bayshore \$1,500 worth of emergency preparedness supplies if Bayshore uses those supplies in an emergency preparedness cache. This requires Bayshore to purchase a container to store the supplies and designate and prepare an area of Bayshore property to place to the container.*

Two questions remain about the Safety Committee: Is it a ad hoc or standing committee? What duties and responsibilities should be assign to the Safety Committee? In addition, the committee is not defined in Bayshore's Policies and Procedures.

We shared this research with Melissa Chown and received a response back concerning duties and responsibilities (see page 11). I believe the Safety Committee is doing and will do an excellent job.¹

1 It would be unfair to assume the new committee knew or was told about their duties and responsibilities or the street light issue.



Physical Assets Committee

Janet Golway, Chair; Marcella
Brodowy; Stuart Fischer, ex officio)

Pool Heater. The pool heater will be installed the week of January 30. Installation may take the entire week. Some dismantling of the current heaters was done by Jesse prior to his departure.

Boiler Room Roof. Vision Builders has been contacted regarding the roof repair and I have requested the roof repair take place the week of February 6.

Office and hall flooring. Alsea Bay Granite. The flooring, upgraded to a commercial grade, will be installed January 26-27.

Boiler Room repair. After the pool heater installation and boiler roof repair Vision should be ready to begin the interior repairs to the boiler room, not to exceed \$4,800. The Committee, Stuart Fischer and Pat Johnson will meet to review and determine what is necessary and what Stuart can do himself.

Garage Updates Is the garage update needed? The Committee, Stuart Fischer and Pat Johnson will meet to review and determine what is necessary and what Stuart can do himself.

Beach Poles Have Stuart follow up on when beach poles will be installed.

Tennis Court Tennis court contract with Cushion Tennis Courts clearly states Cushion will not be responsible for cracks returning to court. Therefore, Bayshore has no recourse with Cushion Tennis. The tennis court, one of Bayshore's assets, needs to be placed on the Capital Outlay list. (The Committee provided a copy of the Cushion Tennis Court contract.) President Smith stated that he has received email confirmation from Cushion Tennis Court that they will return and inspect the tennis court when weather improves.

Policies and Procedures

January Report:

Bobbie MacPhee,
Vivian Mills
Skip Smith

MSP to approve the Policies and Procedures change.

MSP to approve the Policies and Procedures changes as indicated on attachment 12, to be included in the minutes in entirety.

Changes to Policies and Procedures are as follows:

Section B-2, Page 9 #18 to be amended as follows: Ensures that necessary income tax returns are prepared and filed annually on a timely basis.

Section B-2, Page 21 to be amended as follows: Have monthly financial reports including Statement of Financial Position (Comparative Balance Sheet) and Profit and Loss Budget to Actual Comparison pre-

pared and distributed to the Board members and members of the Budget Committee.

Section C-2, Page 25 #5 to be amended as follows: Solicits proposals for tax preparation services, and serves as liaison between the Board and the engaged preparer.

Section C-2, Page 25 to be amended as follows: Add: #7 Timeline for Annual Budget Preparation: February, committee budget requests to the Board of Directors for preliminary review; March, Board of Directors budget requests to the Budget Committee; April, Budget Committee sends budget draft to the Board of Directors; May, proposed budget to the Annual Membership Meeting; June, Final budget to Board of Directors for approval.

Section E-2b, Page 48 #5 to be amended as follows: Reconciles bank accounts and assists in the tax preparation.

Section O-2, Page 79 to be amended as follows: Eliminate the last two words in the first paragraph “and audits.”

Section O-2, Page 82 to be amended as follows: A Review or Audit of the financial statements should be done only if some accounting discrepancies are discovered.

Section O-3, Page 84 to be amended as follows: Eliminate “The last three public accountant’s reports.”

Section E-1, Page 43 to be amended as follows: Insert before second sentence: “Beginning the first day of employment, vacation is accrued . . .”

**Bayshore Beach Club, Inc.
Board of Directors Meeting
January 21, 2016**

Good of the Order

Presented by President Smith:

Bayshore has two openings for Director. President called for a member in good standing to volunteer to serve on the Board representing **Division 5**. President also called for a member in good standing who is **not from Division 4** to volunteer to serve on the Board.

President then **commended Jesse Thomas and Marsha Heuer** for their conduct leaving Bayshore. They left the apartment in good order, tools owned by Bayshore stored and clean, Marsha on her own wrote special notes of instruction for the next Facilities Manager and put up the holiday decorations after her employment terminated. "I personally commend them for their conduct as employees and in their conduct during their separation from Bayshore."

Bayshore received a summons in a matter between a bank and a property in Bayshore. It was referred to our attorney who has responded. This should preclude us from any further action.

Small Claims case Nelson vs. Bayshore, a Judgement – General Dismissal – 12/19/2016.

Announcement of February agenda items: Linda Lewis has requested to be on the February agenda to discuss the canal pipe issue; consider a request to return motorcycle parking area to compact car parking; review a complaint that the teeter-totter at Mackey Park presents a safety hazard.

A request to **Committee chairs to begin preparations to provide Budget Committee with information for the next year's budget.**

A request for someone with a background in insurance who may be able to review our current coverage to make sure that it is all up to date and adequate.

A name was mentioned and President Smith will be contacting them.

Regarding the **get together at the Clubhouse in December**, President Smith thanked the **Morrises, Pat Johnson, and the Malones** for helping to coordinate it. "Good time, good food."

REPORTS

Financials: The November and December financial reports were accepted. President Smith announced that he had received an email from Bayshore's accountant, Jerry Musial, which stated that there are no problems and that Bayshore is still on budget.

Long Range Reserve: Marcella Brodowy presented. The Committee will be meeting on Tuesday, January 24, at 1:00 pm at the Clubhouse, to review the needs and wants and to get ready to submit their information to the Budget Committee. She also gave an update regarding Mokmak Lake. CCFF and other community members have been involved, regarding trail and park clean-up and stocking the lake with fish. Angell Job Corp. will be assisting, and will be working for food and drinks.

Committees Reports

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Safety	12
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Sand in right of way . . .	13

OLD BUSINESS

Sign on Pool Fence tabled until next year

NEW BUSINESS

MSP unanimously to appoint Dick Meloy and Bobbie MacPhee as co-chairs for the Spring Clean Up ad hoc committee reporting directly to the Board of Directors.

MSP unanimously to set Saturday, 4/29/17, as Spring Clean Up day.

MSP unanimously to refer the policy for renting the club house when the Facilities Manager is not available to the Policies and Procedures Committee to broaden the persons who can oversee renting the club house.

MSP unanimously to change the Mackey Park Reserve Fund to the Parks Reserve Fund.

MSP unanimously to leave the American Equities account with Attorney Dennis Bartolodius and to instruct him to proceed as recommended in his letter.

MSP to have the Board adjourn to Executive Session to discuss legal issues, employee issues, and employee compensation. Adjourned to Executive Session at 2:59 PM, reconvened at 3:30.

MSP unanimously to accept the resignations, submitted on October 30, 2016 from Marsha Heuer and Jesse Thomas, effective December 3, 2016.

MSP unanimously to offer Jesse Thomas and Marsha Heuer, jointly, a severance payment of \$4000.00 based on past performance, contingent upon them signing a release of liability. If accepted, Bayshore will provide them with a letter of recommendation.

MSP unanimously to give Office Secretary Kathi Loughman a holiday bonus in the amount of \$250.00. Motion passed unanimously.

The meeting was adjourned at 3:32 PM.