# Bayshore Breeze

# February 2019

# **CONTACT INFORMATION**

Bayshore Beach Club 1512 NW Oceania Dr. Waldport, OR 97394

Phone
Fax:
E-Mailbaybeach@peak.org
Web Site:
Facilities Manager – Bob Tunison
Pool

# **Social Committee Events**

Potluck O' Gold
Meet& Greet
Halloween Bash
Holliday Celebration

# Activity Room Hours (non-pool season)

# 9:00 AM to 5:00 PM DAILY

# **Activity Room Access**

Activity room is available to members and their guests during posted hours. Responsible adult members must accompany anyone under 18 years of age. Members must use their membership cards and sign in.

> See Regularly Scheduled Activity Room Activities Page 2

# **February Index**



Bayshore Office Hours 11:00 AM to 3:00 PM Monday-Friday

# Future BOD Meetings

At Clubhouse--1:00 pm March 16 April 20 May 18 (Members) June 15 July 20 August 17 September 21

# **Director Contact Information 2018–19**

			Term	Phone	
Title	Name	Division	Expires	Number	e-mail
President	Mel Blecher	4	2020	541-563-4282	mel59901@yahoo.com
Vice President	Mike McReynolds	6	2020	541-563-6072	mikemcr@peak.org
Corporate Secretary	Marc Cook	1	2021	509-212-3601	cookm112@yahoo.com
Member	Jackie Russell	2	2019	907-843-0738	jackie.russell23@gmail.com
Member	Skip Smith	3	2019	541-689-9654	sdskipsmith@msn.com
Member	Michael Bradshaw	<i>y</i> 3	2020	505-269-7916	bradshaw1113@peak.org
Member	Phillip Arnold	5	2021	518-423-2037	philly2040@gmail.com
Member	James Davis	5	2021	559-960-4652	safecraker114@aol.com
Member	Bill Nightingale	7	2019	503-314-6909	nightingale.jb@gmail.com

# REGULARLY SCHEDULED ACTIVITIES

Board of Directors				
Exercise Group				
Aquasizers (summer)				
Bayshore Planning Committee				
Knitters				
DancerXise				
Yoga Class				
Mah-Jongg				
Bunco				
Bayshore Women's Lunch				
Movie Nights (members only)				
Bayshore Road District				
Bridge Club				
Physical Assets/Reserve Committee				

3rd Saturday M, W, F Mon-Fri Mondays Mondays Mon & Wed Tuesdays Tuesdays 1st Wednesday 1st Thursday 2nd Friday 2nd Thursday Thursdays as needed 1 PM 9-10 AM 9-10 AM 1:00 PM 1:30-4:00 PM 9:30 AM--Noon 10 AM-12:15 PM 12:30-4 PM 12:30-4 PM 1:00-3:00 PM 5:30-8:00 PM 1:00 PM 1:00 AM-4 PM Upstairs Upstairs Pool Downstairs Upstairs Upstairs Upstairs Upstairs Upstairs Downstairs Downstairs Upstairs

# 2018–19 Planning Calendar Board of Directors

#### JULY

• Orders an annual review of the financial statement by an independent CPA as deemed prudent, and ensures that necessary income tax returns are prepared and filed annually on a timely basis.

#### AUGUST

• Considers bonus for pool attendants.

#### SEPTEMBER

#### **OCTOBER**

• Supervisor working with Facilities Manager, submit an inventory list of equipment and club property yearly (by November 1) to office manager.

#### NOVEMBER

• Considers year end employee bonus.

#### DECEMBER

- No regular board meeting.
- Performance appraisals are completed at least annually (scheduled in January) for all regular employees.
- Holiday Food Drive.

### JANUARY

- Reviews the insurance coverage of the association annually.
- The Budget Committee is appointed by the Board in January of each year
  - Requests committees to prepare budget requests for submission to Budget Committee next month.

Employee compensation is reviewed at the end of the probationary period and annually during the performance appraisal process. An increase may be recommended to the Board based upon competent and commendable service. (Salary increases are traditionally retroactive to January 1)

#### **FEBRUARY**

Selects a Board member and approves the appointment of two members-atlarge to serve on the nominating committee. (may not be the president or member eligible for reelection)

Committee (budget) requests to BOD
 MARCH

Board of Directors requests to the Budget Committee

#### APRIL

- Slate of candidates must be presented at the April board meeting.
- Election Packets are to be prepared for each member and mailed prior to the Annual Membership Meeting in May.
- Presents a proposed budget to the membership for consideration at the annual meeting
- Based on the results of the selection process, applicants for Pool Attendant are selected for an employment interview.
- Set pool dates.

### MAY

- SPRING CLEAN-UP (not on the 3rd Saturday)
- The Annual Meeting of the members is held on the third Saturday in May.

- Director elections are held at the annual members' meeting.
- Draft of budget to Annual Membership Meeting
- An Organizational Meeting is held immediately after Annual Meeting May
- Elects from the Board a president, vice-president, and corporate secretary to serve one year terms.
- Appoints the secretary-treasurer.
- Within two months of election or appointment to the Board, members are expected to review the materials provided in the orientation packet.

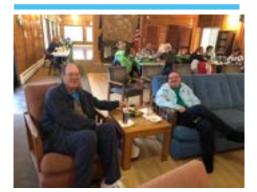
#### JUNE

- Approves the annual budget.
- The Board will select a Board Member to serve as Budget Coordinator.

- Appoints members of the approved committees.
  - o Planning Committee
  - o Physical Assets Committee When possible, one of the members should be a member of the Board.
- o Safety Committee
- o Policies and Procedures
- o Social Committee
- o Social Committee Board Liaison This member of the Bayshore Board is the liaison between the committee and the board and is an active member of the social committee.
- o Communications Committee
- Adopts BOD Planning Calendar.
- The fiscal year of this corporation shall end on June 30th in each year.



Christopher & Kelli Fox Douglas Beaird Michael & Marlene Hansen Richard & Britni Jessup Eben & Amanda Smith Victor Selvey



# For Members, From Members

Is the Breeze still interested in some pictures? If so, here are two for your consideration. They were both taken from my home's deck on Bayshore Loop. The first one was taken two weeks ago. It is of a commercial crabber at sunset. The other was from this weekend. --Regards, Normaka – Ormond T. Galvin





Yes Norm, the Breeze is still interested in pictures. Thank you for sharing yours with members.

My wife and I watched the crabbers work the ocean from our living room. We saw over 30 boat lights one night but never thought of taking a picture.

Thanks for sharing.

Bob Mowrer bobmowrer@comcast.net

# **Bayshore Committee Reports**

# **Planning Committee**

Report from 1/12/19 to 2/12/19

#### TREES

- 4 New Complaints
- 3 Info Letters
- 10 Personal Contacts Phone Calls, Emails and In Person
  - 6 In Process
  - 7 Done 4 withdrawn

# VEHICLES

- 1 New Complaint-Cargo Trailer
- 1 Info Letter
- 1 NF Letter Cargo Trailer
- 2 Personal Contacts Phone Calls, Emails and In Person
- 3 In Process
- 0 Done

# OTHER

- 1 New Complaint-Cargo Trailer
- 3 New Complaints 2 Debris and 1 Dog
- 2 Info Letters Dog and Debris
- 9 Personal Contacts Phone Calls, Emails and In Person
- 8 In Process
- 1 Done Garbage

# CONSTRUCTION

- 7 Approved 1 Addition, 1
  Paint House, 4 New Homes, and 1 Garden Shed
- 2 Info Letters Propane Tanks
- 1 Update Letter Garage
- 8 Personal Contacts Phone Calls, Emails and In Person
- 40 In Process
  - 6 Done 3 New Homes, 1 Fence, 1 Siding/Paint House, and 1 Deck/Hot Tub

# PERMITS

Summary Approved – 1 Boat Permit

# **Bayshore Road District**

Meeting Minutes February 14, 2019 1:00 pm

### Attendance:

Glen Morris- Chairman Dick Meloy- Treasurer Lee Davis- Secretary (via phone)

March 14, 2019 Agenda for The Bayshore Special Road District will meet at the Bayshore Beach Club office at 1:00 pm. The public is invited to attend and may participate in the public meeting.

The meeting was called to order and the minutes approved.

### Public Comment: None

### **Old Business:**

The Treasurer's Report, dated January 31, 2018, was presented with a balance of \$102,511.

### **Correspondence:** None

# Bills: None New Business:

1) Striping of all roads in Bayshore was discussed including double yellow center lines on Bayshore from 101 and Westward.

2) After receiving multiple comments requesting uniform height of speed bumps on Ocean View, a motion was made, seconded, and passed to increase the height of one speed bump to match the height of the other two.

3) As part of the ongoing Road Edge Protection Plan, edging will continue to abate weeds and protect roads.

4) No streets will be paved this spring.

5) Motion was made, seconded and passed to appoint Glen Morris as Bayshore Road District's registered agent with the Oregon Secretary of State.







# Policies & Procedures Committee

February 2019 BOD Report

Make adjustment to the P&P manual

combining the two committees under

Section C6 & eliminating Section C7.

#### Current

#### Proposed Recommendation

contains:

#### Justifications

This action brings the P&P Manual

into compliance with the current status

of the two committees.

P&P Manual, #5 Relating to Members currently

M1"Membership Cards & Club Privileges"

which primarily deals w/ Pool, Activity Room &

These two committees are reflected separately in the P&P Manual when in fact currently they are operating as one combined committee.

#### Proposed Recommendation

#### Justifications

The P&P Committee recommends adding a new section to: P&P Manual, #5, Relating to Members titled "Bayshore Member's ongoing Group Usage".

The new section would become #5, section M4 of the P&P Manual.

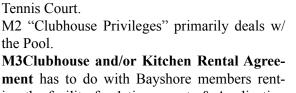
- 1. The addition will address & give definition to the difference between Bayshore Members renting the facility for one time events such as parties etc which is outlined in section M3, vs regular ongoing Bayshore Member Groups which are free of charge.
- 2. The development of a timeline for how long a Member Group can meet & tie up that particular day & time. Usage of facility should be fair among Groups.
- 3. The ratio of guest & members will be no more than four guests per membership card as is stated in #4 of the Membership Cards & Club Privileges section of the P&P Manual.
- 4. There will be a Sign in Sheet for Group members & their guest's signatures with a place to check indicating whether they are a member of Bayshore or a guest.
- 5. Request to use the facility for a group will be coordinated through the Facilities Manager.
- 6. Facilities Manager to enforce the rules of Facility Usage.
- 7. Annually, each ongoing Group will fill out a report on the status of the Group.
- 8. Person who is listed as being responsible for the Group must be a permanent member currently living in Bayshore.

#### Discussion Following BOD Meeting

- Do members have to be present at each meeting of the group? Consensus says yes, with allowing some exceptions.
- Is there any consideration for grandfathering in long-running groups? Consensus says this

won't be a problem.

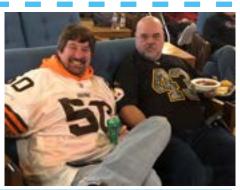
More discussion regarding the person responsible for the group and that they must be available and not live out-of-state. The Board asked the Committee to return next month with a draft of the new suggested recommendations.



ment has to do with Bayshore members renting the facility for 1 time events & Application for Clubhouse Rental by Organization/outside Groups.

The ByLaws, Article II, Section 1 states "...the privileges and facilities of the Club shall be extended to the spouse & children of a member, and may be extended to guests, under such rules and regulations as the Board of Directors prescribe.

The addition of M4 would define Bayshore Member's Group Usage.



# Safety Committee

Chair, Melissa Chown; Judith McNeil; Mike McReynolds February 2019 BOD Report

# **Emergency Preparedness Cache**

Moving the container back from road: Koi Ponds (Dylan) said that he could get us a firm date by next week. He said that it would probably be early to mid-March. We will discuss painting options after the move.



# Long-Range Planning/Physical Assets Committee February 2019 BOD Report

#### Membership

Michael Bradshaw (Chair), Mel Blecher (Board Liaison), James Davis, Bob Tunison

#### Long-Range Planning Updates

The identification of long-term assets and maintenance/replacement schedules is underway for next year. Any suggestions or observations should be forwarded to Michael at bradshaw1113@peak.org as soon as possible for consideration and possible inclusion in the 2019-2020 budget.

#### **Physical Assets Updates**

Completed Items So Far This Year (2018-2019)

- The roof repair and maintenance was completed (under budget), as reported verbally in June, 2018.
- A new stove( under budget) was placed in the kitchen in June, 2018.
- An urgent plumbing leak repair was performed on the pool in June/July, 2018, for \$2,000.
- Internet upgrades were completed in early October, 2018.
- Smart TVs (larger than initially planned and still under budget) were installed in the ballroom upstairs and the exercise room downstairs in November, 2018.

Members are putting them to good use.

- The basic website updates were completed early December, 2018. These updates include dynamic adaptations for mobile device access to the site and the incorporation of JavaScript functionality.
- PA system speakers were purchased with some of the remaining funds budgeted for TVs and installed in early January, 2019.
- The video security system was ordered and will be installed by the end of February, 2019.

#### Website Updates

The inclusion of functionality requiring JavaScript coding is proceeding apace. We cannot predict the completion of this process for all pages in the site because several of the pages currently existing are no longer used or information is out of date.

We need to iron out the details of workflow for the Breeze and other dynamic content (minutes, monthly schedules, etc.) to ensure quick and seamless updates for users. We also still need to develop informatics for the site and begin collecting data on its use.

This is an ongoing process and workflow, which may not require

reporting every month. This report line item will remain to allow further updates as appropriate from the web master(s).

#### **Upstairs Restrooms**

Options are still under consideration; four contractors have been contacted to date, and bids will be forthcoming. The budget for this line item was approved for 2017-2018 and the funds carried over until completion. Completion is still expected by the end of June, 2019.

#### **Exercise Room Floor**

Contract bids have been received and are under review. Completion is expected before the end of March, 2019.

### **Budget Process**

The Long-Range Planning and Physical Assets Committee budget has been generated automatically from the spreadsheet of Bayshore assets.

Committee chair Michael Bradshaw also informed the Board that six (6) security cameras have been installed and are up and running. He also stated that an update for the sound system upstairs in the Clubhouse will be in the Committee's budget request for 2019-2020.



# **Reports For Members**

#### NEW CLUBHOUSE SECURITY SYSTEM Bob Tunison Facilities Manager

In the past month, a camera-based security system was installed in the clubhouse! The system is comprised of cameras that now allow each room of the clubhouse to be monitored throughout the clubhouse as well as the rear parking lot and the swimming pool. The best feature of the system is that it is wireless and there are no ugly wires running all over the clubhouse! The picture of the pool shows a view of the camera in the winter... not many swimmers, but you get the idea!

#### SPEAKING OF WINTER

Speaking of winter, that didn't stop us from mowing the lawn. Although it sounds insane, the tractor was out, the grass was mowed, and the debris around the clubhouse was cleaned up! Spring is going to be here before we know it and it pays to get a head start on it before the busy





pool season begins in May!

#### NEW BALLROOM SPEAKERS

Wireless speakers have been installed upstairs in the clubhouse. Members who routinely use this area can now bring their smart phones with them, use their Bluetooth feature, and play their own music. Better yet, if you reserve the upstairs for a special event...you no longer have to haul your own stereos along with you...just bring your phone, connect to the system and...VOILA!...you hear whatever music you have on your phone! (Problem connecting? Please feel free to contact me at 541-563-7352 and I will get it connected for you.)

Finally, remember the woodpile eyesore just off the parking lot? It's gone! It was time for it be hauled away along with some old banquet tables in the clubhouse. Be sure to read this column in the March Breeze and we'll let you know about the new replacement tables as well as future plans for a new exercise room floor and lawn sprinkler system!



Super Bowl Sunday Party February 3rd







You're invited to put on your GREEN for a wee bit o' FUN on Saturday, March 16th

- 5:00 5:30pm
- 5:30 6:30pm
- 6:30 8:00pm

Check In

**Potluck Dinner** 

Lucky Leprechauns

Corned Beef and beverages provided. RSVP to BayshoreFUN@peak.org or call/text 505-269-7917 by March 11th to coordinate dishes for the potluck.~ BYOB~ Ages 16+



Chili Cook Off Champ Dave Hubbard





# The Wave

#### **Janauary 2018**

#### FROM YOUR SOCIAL COMMITTEE

#### Hello, Members!

Belated Valentines' Happy Day! We love our members all year round. Thank you to all that joined us for the Super Bowl Party on Sunday, February 3rd. Twenty-seven brave souls put their taste buds to the test. Eight members unveiled their culinary skills in the Chili Cook Off. Congratulations to member, Dave Hubbard, whose entry was dubbed Best Chili and won a \$25 Visa Gift Card and the Cook Off Champ Trophy. All chili entries were great, so it was a closely contested victory for our winner. Super Bowl Squares was a hit with 4 winners that won monies ranging from \$40 to \$136. Thank you wonderful volunteers for assisting us with the clean up.

It's time to put your GREEN on at the Potluck O' Gold! Join us for a wee bit o' fun on Saturday, March 16th starting at 5pm. Will you be a Lucky Leprechaun? You will have the chance to win FUN prizes after dinner. Corned beef and cabbage, in addition to beverages, will be provided. RSVP by March 12th to coordinate dishes for the potluck. This FUN event is BYOB and for members and guests 16 and over.

Check out the photos of last years' Potluck O' Gold and the Super Bowl Party on Bayshore Beat, your Facebook group and a great place to connect with your neighbors. If you're not on the Beat, consider joining today. Don't miss out on the FUN!

The last Mingle & Movie Night was held on Friday, February 8th.

Members got to enjoy enchiladas and cookies and possibly the movie Air Strike. Thanks to all of you that brought in the toppings to complete the meal. Don't miss out on this opportunity to mingle with your neighbors, enjoy a potluck dinner, and a movie. Come for part or stay for all. Mingle & Movie Nights for 2019 will now be on April 5th, May 3rd, August 2nd, October 4th, and December 6th. Movie titles and times will be emailed and posted in the Breeze and on Bayshore Beat.

Come join your neighbors every Monday, Wednesday, and Friday for DancerXise 10:30am to noon. Great news, now Tuesday and Thursday evenings from 5:30-6:30pm. It's FUN and FREE to members and guests. It is based on DVD instruction, which includes exercise using various dance/aerobic techniques (Salsa, Cumbia, Country, etc). Come and go as you please. You can move at your own pace and intensity. If dancing is not your thing, that's okay. All vou have to do is move and have FUN - the music will guide you. Stop by sometime and check it out for yourself. A signed waiver will be required prior to participa-



tion. Forms are available at check in. DancerXise is held in the clubhouse ballroom and is expected to run through April 2019. Are you ready to "move it and lose it" with your neighbors?

You won't want to miss out on the FUN, so check your inbox frequently for Social Committee updates. For all of you celebrating a birthday in February, HAPPY BIRTHDAY! We wish you a very happy and fun-filled day. The best things are yet to come!

We look forward to seeing all of you at the Potluck O' Gold. If you need to contact us, please use BayshoreFUN@peak.org or call/ text 505-269-7917.

#### Your Social Committee,

Rose Bradshaw, Debbie White, Paula Brubaker, and Jim Davis





#### Bayshore Beach Club, Inc. Board of Directors Meeting February 16, 2019

#### In attendance:

Mel Blecher (4), President Mike McReynolds (6) V President Jackie Russell (2) Skip Smith (3) Michael Bradshaw (3) Phillip Arnold (5) James Davis (5) **Absent:** Mark Cook (1) Corp. Sec. Bill Nightingale (7)

Committee chair Michael Bradshaw also informed the Board that six (6) security cameras have been installed and are up and running. He also stated that an update for the sound system upstairs in the Clubhouse will be in the Committee's budget request for 2019-2020.

# Facilities Manager Facilities and Pool Manager Bob Tunison presented.

### CLUBHOUSE SECURITY SYSTEM:

Installation of 6 Lorex security cameras has been completed and the system began operating on February 10th. Signs notifying the members and guests that a security system is operated 24/7 have been ordered and will be placed at each entrance to the clubhouse prior to the board meeting.

At the January 19th board meeting, up to \$2,500.00 for purchase/installation of the security camera system was approved by the board. The approved amount included the possibility of purchasing an additional system (approximately \$800.00) to complete coverage of the clubhouse parking lot and the pool area. This will not be necessary. The six cameras currently installed cover the activity room, the front office, the dining room, the ballroom, as well as the swimming pool and the parking lot behind the clubhouse. Monitoring of the camera views is currently being done by the Facilities Manager on a password-protected, smart-phone app. IMPORTANT: The board needs to decide who will be permitted access to this app since any user can change the camera settings through the app.\*

\*The Board discussed who should have access to the app and the consensus was that the President of the Board and the Facilities Manager should have access at this time. President Blecher will contact the insurance company regarding the possibility of a lower rate due to the installation of the security cameras. He will then report his findings to the Board.

#### REMOVAL OF FIREWOOD AND TABLES:

Five old, metal and consequently heavy banquet tables have been removed from the storage area at the south end of the ballroom and taken to Dahl's as well as the rotted firewood that was located just off the paved parking area behind the clubhouse.

#### REMODELING OF UPSTAIRS BATHROOMS:

The first stage of remodeling the upstairs bathrooms is to determine the cost of relocating the wiring of the light/fan switches from the outside hallway to the interior of each bathroom. Three electrical contractors have been requested to submit bids for this project. As of this writing, I am waiting to receive those bids. No further bids for other work will be solicited until these bids are received and the board approves/ disapproves them.

#### NEED BOARD APPROVAL FOR: NEW FLOORING FOR ACTIVITY ROOM AND APARTMENT:

Two bids for these projects have been received. Both vendors were asked to submit separate bids for the activity room and apartment. The alternative of using carpet tiles for the activity room was requested since liability issues have been experienced with the present vinyl flooring (primarily, swimmers entering the activity room and slipping and sometimes falling on the vinyl).\*



\*There was a discussion regarding problems with removing the existing vinyl flooring in the activity room due to a possible asbestos issue. Removal would result in encountering several rules and regulations and a large amount of money to remove. Director Arnold inquired if the floor had been tested for asbestos. The answer was no. President Blecher stated that he would research the issue with vendors. Facilities Manager Bob Tunison stated that if the new floor is to be installed it needs to be done before the pool season or wait until October or later. There were questions from members present regarding the possibility of mold with the installation of carpet tiles. Bob stated that moisture isn't an issue, only wet feet, but that he will check with the vendors.

#### **ACTIVITY ROOM:** Waldport Carpet and Tile

quote for carpet:\$4,352.00quote for vinyl\$7,098.98

#### Newport Carpet One Carpet:

quote for carpet:\$4,245.00(Newport did not submit a quotefor vinyl)

#### Waldport Carpet and Tile

carpet and tile: \$5,764.00 (Waldport did not submit separate quotes)

#### **Newport Carpet One**

quote for carpet:	\$2,738.88
quote for vinyl:	\$1,468.88
TOTAL QUOTE:	\$4,207.76*

\*The flooring includes either a ten (10) year or a twenty-five (25) year warranty. The cost difference would be approximately \$2200.00 for the twenty-five (25) year warranty. After a discussion, the Board agreed that a ten (year) warranty would be sufficient. Both the activity room flooring and the apartment flooring could be done for less than \$9000.00.

#### **NEW BANQUET TABLES:**

Bayshore needs to replace the five metal tables (see above) with 5 plastic banquet tables. The total cost for 5 tables is \$701.32 (including shipping).

**MSP unanimously.** to allow the Facilities Manager to move ahead with the purchase of the flooring, with guidance from President Blecher after obtaining results of his investigation of the mold and asbestos questions/issues, for an amount up to \$9000.00. Motion passed

**MSP unanimously** to approve the purchase of five (5) banquet tables for an amount up to \$701.32.

Meeting adjourned at 2:10 PM.

Members--Thank you for reading this far.

What do you think of the Breeze, and how can be make it better?

Reply to Bob Mowrer bobmowrer@comcast.net

