

**Bayshore Beach Club, Inc.
Board of Directors Meeting
June 18, 2016**

In attendance:

Skip Smith, President	Division 3
Walt Goodin, Director	Division 1
Pat Johnson, Director	Division 1
Terry Pina, Director	Division 2
Ron Lappi, Director	Division 4

Absent:

Mark Mugnai, Vice President	Division 6
Patti Pipes, Corporate Secretary	Division 5
Jade McCutcheon, Director	Division 3
Ann Turner, Director	Division 7

Board President, Skip Smith, called the meeting to order at 1:00 pm, and led the Pledge of Allegiance. President Smith then asked the members of the Board of Directors to introduce themselves to the audience. Lack of a quorum was verified by Kathi Loughman. A quorum was verified just after when Director Walt Goodin arrived.

President Smith asked the Board if there were any changes to the agenda. No changes were brought forward.

Approval of Minutes

President Smith announced that Robert's Rules of Order state that minutes do not need to be approved. He then asked if there were any changes that needed to be made to the minutes of the May 2016 Member Meeting. There were none, and the minutes were accepted without comment.

He then asked if there were any changes that needed to be made to the minutes of the May 2016 Organizational Meeting. Director Lappi stated that he had voted Nay on the dues increase motion, and would like the minutes to reflect that change. The amended minutes will also include the names of those who voted both Nay and Yea. The minutes were accepted without any other changes.

President Smith announced that according to Robert's Rules of Order that it is not necessary to record who seconded a motion, only that the motion had been seconded. Therefore, the minutes will no longer reflect who seconded any motion.

Legend for Motions

M -Motion	S -Second
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W -Withdrawn	A -Amended

OLD BUSINESS

\$1200 for replacement of upstairs dining room tables

MSF

Director Ron Lappi made a motion to spend \$1200 to replace dining room tables. The motion was seconded and discussion followed. It was pointed out that the suggestion to replace the tables was to protect the new flooring, but that the felt pads placed on the legs of the existing tables should be enough to keep the new flooring from being scratched. This was also the opinion of the installer of the new flooring.

Yea votes: None

Nay votes: Unanimous

Letter to Parks & Recreation re: errors made in placement of beach access poles

All of the beach access signs that were installed by Parks & Recreation are inaccurate. President Smith volunteered to investigate and follow up on a means to correct the error.

NEW BUSINESS

Bobbie MacPhee's resignation from Planning and Physical Assets Committees

President Smith voiced his appreciation of Bobbie's hard work and service on both committees.

MSP

Director Ron Lappi moved to accept Bobbie MacPhee's resignations. The motion was seconded.

Motion passed unanimously.

President Smith will send a letter of appreciation.

Mark Mugnai's resignation from Physical Assets Committee

President Smith voiced his appreciation of Mark's hard work and service on the committee.

MSP

Director Ron Lappi moved to accept Mark Mugnai's resignation from the Physical Assets committee. The motion was seconded.

Motion passed unanimously.

Review and approval of 2016-2017 fiscal year budget

MSP

Director Ron Lappi moved to accept and approve the budget as proposed by the Budget Committee. The motion was seconded and discussion followed.

Budget Committee Chair Mary Lou Morris stated that changes may be made to the phone/internet/tv charges on the budget later in the fiscal year. The changes will not change the budget line item amounts. The changes may result in having to change Bayshore Beach Club's email address.

Motion passed unanimously.

Presentation by Reach for Life Air Rescue

Joshua Grossman from Reach for Life presented information about the Reach for Life Member Program. The Board thanked him for his presentation. There followed some discussion regarding the propriety of this type of presentation being given since the program was soliciting members. Bayshore Member Carol Ann Friges, who was instrumental in getting the presentation on the agenda, felt it was important that Bayshore members be aware of the availability of the program.

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Recognition of outgoing Directors

President Smith had a framed certificate for each of the outgoing Directors. He gave the certificates to Kathi Loughman for distribution.

Who can be a Member?

President Smith voiced his opinion on who could be a Bayshore Member. He stated that if you own your property, you are a member. If you are a trustee of a trust and the property is in the name of the trust, you are a member. If the property is in the name of a corporation or LLC and you are an officer of the corporation, you are a member. Director Ron Lappi agreed, as did Directors Terry Pina and Pat Johnson. A discussion followed. Director Ron Lappi suggested obtaining legal advice to determine who is a member. It was pointed out that this had been requested in previous years and that there should be a letter on file in the office. Kathi Loughman will research and give copies of relevant correspondence to President Smith. The discussion was then tabled to next month's meeting.

Supervision of paid employees

President Smith read a letter addressed to Bayshore Beach Club Board of Directors delegating Vice President Mark Mugnai as supervisor of Bayshore's paid employees until further notice, in which he referenced Bayshore Beach Club Policies and Procedures Manual, Duties of the President, Item 8. He provided copies of the letter for each of the paid employees affected, giving them to Kathi Loughman for distribution.

Recruiting Committee membership

President Smith stated his opinion that the Bayshore Committees "are the pistons to the engine of this organization." He would like to nominate each Director to be a liaison and recruiter for a committee. He then gave assignments he would like to see, and asked each Director if he/she would agree to liaison with the committees, helping to actively recruit and/or suggest prospective committee members. All Directors agreed to the following liaison assignments: Pat Johnson to the Planning Committee, Terry Pina to the Budget Committee, Ron Lappi to the Long Range Reserve Committee, Walt Goodin to the Safety Committee and Skip Smith to the Communications Committee. President Smith stated that "We need active committees."

Canal erosion concerns

Member Peggy Nelson spoke to the Board, voicing her concerns regarding canal erosion. She stated that the culvert pipe is undermining and eroding her property due to hydro activity and provided pictures for the Board to review. She stated that this is affecting other homes as well. She would like Bayshore to help with this problem, i.e. having things done correctly. She is requesting that placement of the culvert/pipe be corrected by Bayshore Beach Club. Member Norman Fernandes, as Board President at the time when work was done on the canal, gave some canal history regarding the placement of the second culvert. He stated that they had checked with the attorney before the work was done and had determined at that time that the canal is Bayshore's responsibility, and the property along the canal is the homeowners' responsibility. Member Alvin Mushkatel pointed out that this may be a legal issue if the engineering was incorrect. President Smith asked Peggy Nelson to write up a descriptive report to turn in to the Board for follow-up. Peggy then stated her appreciation for consideration by the Board of Directors.

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REPORTS

Financials

Accountant Jerry Musial gave the financial report as of the end of May 2016, stating that we are well within the current year's budget.

Planning Committee

MSP

Mary Lou Morris requested that Director Pat Johnson be approved as a member of the Planning Committee. It was so moved by Director Ron Lappi and seconded.

Motion passed unanimously.

STATS

TREES

- 1 New complaint, handled neighbor to neighbor
- 1 Completion

VEHICLES

- 0 New complaints

OTHER

- 4 Complaints (Unkempt Lots)
- 5 In progress
- 1 Completion (Unkempt House)

CONSTRUCTION

- 2 Height Variances (New construction), 1 Denied, 1 In progress
- 2 Fence, Approved
- 2 Repair/Replace, Approved
- 1 Clear lot, Approved
- 17 In progress
- 3 Completions
- 1 NV letter, construction w/o approval and building in setback

NOXIOUS WEEDS

- 3 Complaints
- 2 NV letters
- 3 Informational letters
- 5 Complete
- 1 In progress

PERMITS

- 1 Boat permit issued

Sand Complaint

Mary Lou Morris supplied information regarding the sale of the subject properties on which the sand dunes are located, stating that 2 of the 3 lots have sold and that the new owner has tried to clear the sand, but permits are either rescinded or not being issued for the necessary work. Complainant gave a history of the sand dunes and how they are impacting their living situation, stating the road in front of the home is inaccessible, garbage service has been cancelled and

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that the situation has become extremely hazardous and completely unsafe for the family. The complainants have sent letters “everywhere” regarding this issue and that “everywhere” says that it is Bayshore Beach Club’s responsibility. He would like Bayshore to enforce the Unkempt Lot requirement. John Smith, of the Bayshore Sand Lobby Committee, gave some sand history and how the various governmental entities are still wavering on issuing permits, requirements for clearing/grading/dispersal/disposal, etc. He suggests that as many Bayshore Members as possible to show up at the County Commissioners’ Meeting in force, with a written plan, to force Lincoln County to take action. The discussion was then tabled to next month’s and future meetings.

Physical Assets Committee

In lieu of the vacancies on the Physical Assets Committee, Mary Lou Morris presented revised bids for the replacement of two upstairs windows in the Clubhouse.

MSP

Director Pat Johnson moved to accept the bid from Lincoln Glass for the replacement of the windows. The motion was seconded and discussion followed.

Yea votes: Pat Johnson
Terry Pina
Ron Lappi
Skip Smith

Abstained: Walt Goodin

MSP

The purchase of a new printer was recommended. Director Pat Johnson did the research and procured the estimated cost for a new printer. Director Ron Lappi moved to approve allocation of funds up to \$650.00 for the purchase of a new printer. The motion was seconded. Motion passed unanimously.

Director Pat Johnson agreed to do further research and decide on the best printer for Bayshore’s needs, and get it ordered.

Long Range Reserve Committee

No report

Safety Committee

Director Terry Pina reported that the Committee is working on the street lights issue, investigating motion sensor lights.

Bayshore Sand Lobby

Committee Chair John Smith provided a handout for the Board, a copy of which is attached to these minutes. John suggested that the Board send a letter to the county and to the state signed by the Board of Directors. President Smith asked John to write the letter and send it to the office for signature. John agreed.

MSP

Director Ron Lappi moved to authorize President Smith to sign the letter from the Bayshore Sand Lobby after conferring with the attorney and other Board members. The motion was seconded.

Motion passed unanimously.

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MSP

An addition to Policies and Procedures regarding the Bayshore Sand Lobby was presented to the Board. Director Walt Goodin moved to approve the change/addition to Policies and Procedures. The motion was seconded.
Motion approved unanimously.

Director Walt Goodin thanked John Smith for all of his work on the Bayshore Sand Lobby.

Communications Committee

Committee Chair Bob Mowrer stated that he would like to wait until the July meeting to give his report.

President Smith announced that he would like to have employee salary adjustments on next month's Agenda. He is also changing the order of the Agenda to have the Reports portion of the meetings placed before Old and New Business so that any issues arising from the reports can be addressed under New Business, if necessary.

MEMBER COMMENTS

Member Janet Golway spoke to the Board voicing her concerns regarding the condition of the tennis court. President Smith stated that he would contact the company that performed the recent work on the courts.

POOL ATTENDANTS

Interview Committee Report

"We have two returning Pool Attendants: John Gregory and Brenda Porter. For the part-time/fill-in position, we had three very qualified applicants. For this position, the Interview Committee is recommending Robert Tunison. For this 2016 Pool season, we ask the Board's approval for the following Pool Attendants: Brenda Porter, John Gregory and Robert Tunison. Thank you."

MSP

Director Pat Johnson moved to approve the Pool Attendants recommended by the Committee. The motion was seconded.
Motion passed unanimously.

The meeting was adjourned at 3:31 pm.

Minutes prepared by Kathi Loughman

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