

**Bayshore Beach Club, Inc.
Board of Directors Meeting
June 17, 2017**

In attendance:

Mel Blecher, President	Division 4
Mike McReynolds, Vice President	Division 6
Skip Smith, Director	Division 3
Michael Bradshaw, Director	Division 3

Absent:

Pat Johnson, Corp. Sec.	Division 1
Terry Pina, Director	Division 2
Ann Turner, Director	Division 7

Board President, Mel Blecher, called the meeting to order at 1:00 pm and verified that a quorum was present. President Blecher then announced that there would be an Executive Session to discuss employee issues at the end of the meeting.

Approval of Minutes

President Blecher asked if there were any changes that needed to be made to the minutes of the May 2017 meeting. Director Bradshaw requested that the minutes be changed to correct the phrase that he was “retired from the military.” He requested that it be changed to reflect that he had served in the military in the past. The minutes were accepted with the recommended correction.

MEMBER COMMENTS

New member Phillip Arnold announced his interest in volunteering to fill an existing vacancy on the Board of Directors. This was discussed later in the meeting under New Business. There were no further member comments at this time.

REPORTS

Financials

The financial reports for April and May 2017 were accepted as submitted.

Legend for Motions

M -Motion	S -Second
P -Passed	F -Failed
W -Withdrawn	A -Amended

Planning Committee (Mary Lou Morris, Co-chair; Norman Fernandes, Co-chair, Pat Johnson; Robin Adcock; Frank Miller)

STATS 4/04/2017-6/13/2017

TREES

Summary

1 new complaint
1 info letter
1 follow-up letter
Met with tree specialist
3 complaints in progress

VEHICLES

Summary

1 complaint – travel trailer
1 info letter
1 complaint – tent trailer
1 info letter
2 complaints in progress

OTHER

Summary

1 complaint – vegetation on adjacent property, complainant to contact neighbor
1 complaint – repeat violation regarding dog
1 notice of fine letter and contacted Lincoln County Animal Control
Letter from attorney and response letter sent regarding dog complaint listed above
1 complaint – unkempt house
1 info letter and response
2 complaints, not valid – cut trees on lot and used utility poles to make retaining wall
1 complaint – unkempt yard, being mowed
1 complaint – trees obstructing line of sight for traffic, letter to follow
1 complaint – lot on Oceania, needs to be verifies.
3 complaints in progress
Approved – rip rap
1 unkempt lot/house, on-going – notified management company
2 in process – 1 rip rap, unkempt house
3 completions – gutter off house, unkempt house, 1 rip rap

CONSTRUCTION

Summary

Contact Lincoln County regarding setbacks for shed and fence height
1 letter of denial for height variance
Approved – 1 house, 6 repaint house, 2 fence, glass enclosure around patio, retaining wall/fence, 3 new roofs, 2 various repairs, 1 cover over front door and fence/hedge, 1 garden shed
28 in process, including 1 height variance (starting notification)
12 completed – 1 house, greenhouse, remodel, replace deck, bring in fill, 3 fences, glass enclosure, retaining wall/fence, 2 paint house

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PERMITS

Summary

1 boat - approved

1 cargo trailer – denied

NOXIOUS WEEDS

Summary

89 of 111 notified prior to Spring Clean Up completed

Committee did another canvas after Spring Clean Up

6 notice of fine letters sent – 4 completed

15 notice of violation letters sent – 10 completed

14 info letters sent – 9 completed

7 calls – 6 completed

Recommend 2 remaining notice of fines be fined

The Planning Committee addressed the Board regarding a request to impose two fines. They have sent two letters to the property owners regarding noxious weeds. The first letter was sent prior to the Spring Clean Up. The letter was an informational letter, dated March 27, 2017. The second letter was a notice of fine letter, dated May 17, 2017. The notice of fine letters were sent via first class mail and certified mail with a return receipt requested. No response has been received to either the informational or notice of fine letters and the noxious weeds remain. Both property owners have been notified in previous years regarding noxious weeds. Properties adjacent to these two properties have cleared any noxious weeds. The Committee recommends one fine in the amount of \$400.00 and one fine in the amount of \$200.00. The amounts of both fines are determined by the fine system outlined in Bayshore's Policies and Procedures.

MSP

Director Smith moved, and it was seconded, to approve the fines recommended by the Planning Committee. Discussion followed.

Motion passed unanimously.

Physical Assets Committee VACANT

Long Range Reserve Committee (Terry Pina, Chair; Ron Lappi; Stuart Fischer)

No report

There was a discussion regarding combining the Physical Assets and Long Range Reserve Committees. President Blecher will be researching and collecting information and data. Member Frank Miller has volunteered to act a consultant to either the combined committee, or both committees.

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Budget Committee (Chair, Mary Lou Morris; Terry Pina; Liz Goodin; Kathi Loughman; Jerry Musial)

No report. The proposed budget for 2017-2018 was submitted to the Board for review at the May meeting.

MSP

Vice President McReynolds moved, and it was seconded, to approve the 2017-2018 proposed budget, with a dues increase of \$10.00 per property, as submitted. Discussion followed. Motion passed unanimously.

Safety Committee (Melissa Chown, Chair; Judith McNeil; Mike McReynolds)

Committee member Mike McReynolds presented.

Bayshore Safety Committee Report June 2017

Committee Members

Melissa Chown - Chair

Judy McNeil

Mike McReynolds

Meetings:

Committee does not have a regularly scheduled meeting time and meetings are on an as necessary basis.

Meetings since last Board meeting were held on May 7, May 21, and June 6, 2017.

Old Business:

Emergency Preparedness Cache

The first public opening of the cache to members was Sunday, May 21st. 5 households put totes in the cache and several other folks stopped by to talk to us about the cache. Next open day will be Saturday, August 26, 2017, 10:00 AM to 1:00 PM. There will be a flyer in the Breeze and other notification to members announcing the date and time. Please contact us if there are questions or comments about the cache, totes, or the opening times.

Preparedness Fair

The fair was held on Sunday, April 30, 2017 at the Bayshore Clubhouse. 43 people attended and got lots of great emergency/preparedness information for evacuation and shelter in place and a supply shopping list. Thanks to Seal Rock CERT for putting on the fair and providing the supplies list.

New Business:

None

Policies and Procedures Committee (Bobbie MacPhee, Vivian Mills, Skip Smith)

No report.

The Committee was commended by President Blecher for their work on updating the Policies and Procedures Manual.

Social Committee (Chair, Rose Bradshaw)

New Committee Chair Rose Bradshaw introduced herself and gave a bit of her background in administration and event planning. She thanked Kathi Loughman and Bob Mowrer for their help in answering her questions and assistance in her search for information. She stated that she is looking for more volunteers to serve on the Committee. She then outlined her vision for upcoming events (member meet and greet, end of summer pool party/potluck, dance event,

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toys for tots charity drive, cookie exchange, potlucks, and others). She also discussed Committee recruitment, budget, and Board expectations. The Board commended her for the work, effort and thought she has put into the Committee thus far, and commented about her ambitious vision for the new Social Committee. Rose then stated that she would appreciate suggestions from the Board as well as from Bayshore members and residents that would encourage attendance at Committee planning meetings and events. She then, with the help of Communication Committee Chair Bob Mower, passed out candy to all in attendance at the meeting.

Communication Committee

Bob Mowrer, Committee Chair, presented. He stated that the Bayshore 2017 Survey would close on Monday, June 19th. There were comments from members present stating that they were having problems accessing the survey from the website. Bob stated that he would investigate and fix the problem.

UNFINISHED BUSINESS

Fence for apartment and surround for propane tanks

President Blecher stated that this issue was tabled last month due to the cost. It then became more urgent to complete the project. Therefore, the Board held a telephonic/email meeting and unanimously approved a lower cost approach.

NEW BUSINESS

Appoint new Board Member

New member Phillip Arnold, who, with his wife, moved into their Bayshore home two weeks ago, volunteered to sit on the Board as the Director representing Division 5. He addressed the Board, introducing himself and providing some background information. He has retired from a career in facilities management and has a history in policies and procedures, facilities management, budgeting, and master planning. He also has experience in carpentry, plumbing and serving on committees.

MSP

Director Smith moved, and it was seconded, to appoint Phillip Arnold to serve on the Board of Directors, representing Division 5, for a term of one year.
Motion passed unanimously.

Approve proposed 2017-2018 budget

The budget was approved earlier in the meeting (see REPORTS, Budget Committee)

President Blecher then informed the Board and members in attendance the some bids regarding repair/replacement of the Clubhouse roof have been received. He stated he will be conducting more research regarding the roof, its condition and the need for repair and/or replacement before moving forward.

Member Comments

Members Andrew and Lisa Ferguson spoke at this point regarding Mackey Park and the poor condition of the park grounds and facilities/toys/tennis net post/basketball back board, mosquitos, etc. Mr. Ferguson stated that the area is used a lot and should be cleaned up as soon as possible. He also stated that he feels the removal of the lights is a safety concern. He

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believes that the removal of the lights is attracting vagrants who seem to be parking and staying in their cars overnight. President Blecher stated that the issue will be addressed as soon as possible, weather and conditions permitting.

Executive Session

The Board adjourned to Executive Session at 2:10 PM to discuss employee issues. The Board reconvened at 2:25 PM.

The meeting was adjourned at 2:25 PM.

Minutes prepared by Kathi Loughman

DRAFT

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