

**BAYSHORE BEACH CLUB, INC.
BOARD OF DIRECTORS MEETING**

Saturday, July 18, 2020

1:00 PM VIA ZOOM

In attendance:

Michael Bradshaw, Pres Pro Tem	Division 3
Vice President, TBD	
Mark Cook, Corp. Sec.	Division 1
Hollis Ferguson, Director	Division 1
Phillip Arnold, Director	Division 5
James Davis, Director	Division 5
Kathi Lenz, Director	Division 7

Absent:

Terry Pina, Director	Division 2
Mark Mugnai, Director	Division 6
Bill Nightingale, Director	Division 7

President Pro Tem, Michael Bradshaw, called the meeting to order at 1:00 and verified that a quorum was present.

Approval of Minutes

President Pro Tem Bradshaw asked if there were any changes that needed to be made to the minutes of the June 2020 meeting. The minutes were accepted as submitted.

REPORTS

FINANCIALS

The financial reports for June 2020 were accepted as submitted. Bayshore accountant Jerry Musial then addressed the Board regarding the moving of funds. He informed those present that at the end of the month the second treasury bill is due. Last month we earned \$1.22 in interest. Suggestions were made to find out if there is a better rate available. FDIC covers only \$50,000 and Bayshore's account exceeds that amount. Bayshore could either go to a Treasury Bill, get a better interest rate or put the money in a CD.

Transfer of funds to Long Range Reserve

Board approval is needed to transfer \$60,000 from operating account to Long Range Reserve account. Signatures are needed for this action.

MSP

It was moved and seconded to transfer \$60,000 from operating account to Long Range Reserve account.

Motion passed unanimously.

Legend for Motions

M -Motion	S -Second
P -Passed	F -Failed
W -Withdrawn	A -Amended

Jerry Musial then informed the Board that they must get the financial information to the accountant so that the 2019 tax return can be prepared.

PLANNING COMMITTEE (Mary Lou Morris, Co-chair; Tim Brubaker, Co-chair; Norman Fernandes; Robin Adcock; Phillip Arnold)

Committee Co-chair Mary Lou Morris addressed the Board requesting approval of a \$500 fine for failure to comply. A discussion followed where Director Arnold asked if there is a repetitive aspect to the fine. It was confirmed that if the fine is not paid and the violation is not resolved, the fine is doubled annually until the matter is resolved. A lien is filed if the fine is not paid.

MSP

It was moved and seconded to approve the \$500 fine for non-compliance requested by the Planning Committee.

Yea votes: 5

Nay votes: 1

Changes to fine schedule

Changes to the fine schedule is tabled until the August meeting.

LONG RANGE RESERVE AND PHYSICAL ASSETS (Chair, Michael Bradshaw; Jim Davis; Bob Tunison)

No report.

FACILITIES

Facilities Manager Bob Tunison presented. He reported that the eight-year-old lawn mower has been retired. It was traded in for a new, more powerful mower. Trade in value was \$400. The price of a new mower was \$2800, for a total expense of \$2400. Approval for this purchase was made via email with the Board.

SAFETY COMMITTEE (Chair, Melissa Chown; Judith McNeil)

No report.

POLICIES & PROCEDURES COMMITTEE (Chair, Bobbie MacPhee; Paula Brubaker)

The Committee has started work on revising the fine schedule. This project is ongoing.

SOCIAL COMMITTEE (Chair, Rose Bradshaw; Jim Davis; Kerry Terrel; Kathy Connors)

No report.

COMMUNICATIONS COMMITTEE (Leslie O'Donnell, Chair)

The communications committee has started a Fun with Photography Corner is to engage Bayshore's members in sharing photos and having fun with their camera. It will have a monthly themed challenge that is open to all, regardless of what kind of camera they use: phone, point-n-shoot, DSLR, Mirrorless. We are expanding our presence with the setting up of a Facebook page that complements The Breeze's article and hope to engage more members in participating and submitting their photos. This is not a group that will meet, but a way to get people engaged in sharing their photos with the Bayshore Community. The Facebook page will be moderated by the communications committee. This new activity will be explained in The Breeze...and it is not a group in the physical sense, it is only a group on Facebook.

Legend for Motions

M -Motion	S -Second
P -Passed	F -Failed
W -Withdrawn	A -Amended

BUDGET COMMITTEE (Chair, Mary Lou Morris; Norman Fernandes; Kathi Loughman; Jerry Musial; Bob Tunison; Michael Bradshaw)
No report, committee not currently active.

UNFINISHED BUSINESS

Director/Officer duties explanation: President Pro Tem Bradshaw reminded Directors to review the duties set forth in the Directors' binder and to keep these in mind.

Director Ferguson commented to thank Glen Morris for his 20 years of service on the Road District.

Pool Closure Update: It was recommended by Bob Tunison, Facilities Manager that the pool be closed for the season. Reasons include State Pool Inspectors being reassigned to the COVID-19 tracing department, health and safety of members and employees, need for increased staff to meet requirements for sanitation.

MSP

Director Ferguson moved, and it was seconded, to close the Clubhouse until September 30, 2020 and to close the pool for the 2020 season.
Motion passed unanimously.

NEW BUSINESS

State of the HOA

Bayshore Accountant Jerry Musial reported that Bayshore is set financially for the next 2 to 3 years. A long-range plan does need to be formulated. He emphasized that this is the most important task that must be completed. Facilities Manager Bob Tunison suggested that he be allowed to review the long-range plan that Jerry submitted. He stated that he will write instructions to maintain long range planning. Jerry added that this task could be done internally, or an outsider could be hired. Doing the job internally would be the most cost effective. Bob stated that he could complete this task by the August meeting. The current Long-Range Committee includes Michael Bradshaw, Bob Tunison and Jim Davis. Phillip Arnold volunteered to join the committee. If the task can be completed earlier than the August meeting, Michael will conduct a meeting via Zoom.

Director Orientations

President Pro Tem Bradshaw asked how long Bayshore has done orientation the way it is currently done. Mary Lou Morris responded that she has conducted the orientations for the past 6 or 7 years. She reviews the documents, and Jerry Musial is there to answer questions. Unfortunately, new Board members don't attend. President Pro Tem Bradshaw offered to review the training materials and revise the orientation. Mary Lou agreed to email her materials to Michael.

Height Variance Appeal

The Planning Committee approved a height variance request, and the approval was appealed. The members filing the appeal presented their reasons for the appeal. The Planning Committee responded by stating their position and the reasons for granting the approval.

Legend for Motions

M -Motion	S -Second
P -Passed	F -Failed
W -Withdrawn	A -Amended

MSP

Director Cook moved, and it was seconded, to approve the height variance request.

Yea votes: 4

Nay votes: 0

Abstention: 1

The Board then gave the members approval to start construction.

President Pro Tem Bradshaw stated, "I apologize to (the appellants). The facts say one thing and your opinion is different."

The members granted the height variance thanked the Board and the Planning Committee. "I know this was a difficult conversation. We appreciate the Planning Committee's due diligence."

Officer elections

Director Mark Cook was elected President of the Board.

Kathi Lenz was elected Corporate Secretary of the Board.

New regime focus from newly elected President

Ideas outlined include drafting a long range plan as soon as possible; requiring each Director to conduct town hall style meetings in their Division to solicit ideas and address concerns to bring back to the Board; a proposal to discuss the idea of hiring a General Manager due to the growth of the HOA.

MEMBER COMMENTS

There were no member comments.

The meeting was adjourned at 4:11 PM.

Minutes taken by Hollis Ferguson
Prepared by Kathi Loughman

Legend for Motions

M -Motion	S -Second
P -Passed	F -Failed
W -Withdrawn	A -Amended